

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

OBJ	2007 - ACTUAL		2008 - ACTUAL		2009 BUDGETED		2009 YTD	2009	2010 - RECOMD		2010 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONAL SERVICES

003 COUNCILOR

			36,000		72,000		72,000	72,000	72,000	72,000		72,000
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299 PAYROLL TAXES AND FRINGES

	851		4,226		7,608		7,552	7,463	7,596			7,596
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TOTAL CLASS: 05 PERSONAL SERVICES

	851		40,226		79,608		79,552	79,463	79,596			79,596
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CLASS: 10 MATERIALS & SERVICES

301 OFFICE EXPENSE

	32				100			100	100			100
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308 PERIODICALS & SUBSCRIPTIONS

			91		80			80	80			80
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321 TRAVEL AND SUBSISTENCE

	7,432		21,175		22,150		17,410	18,000	25,050			25,050
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326 TRAINING

	4,348		7,154		7,350		8,118	6,750	8,625			8,625
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328 MEALS & RELATED EXPENSE

	13,645		12,683		14,820		13,366	14,820	17,825			17,825
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341 COMMUNICATIONS EXPENSE

					1,050		940	600	1,080			1,080
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461 SPECIAL EXPENSE

	72,000		36,198									
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511 PROFESSIONAL SERVICES

	8,630		7,927		49,500		22,904	11,800	51,500			51,500
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TOTAL CLASS: 10 MATERIALS & SERVICES

	106,087		85,228		95,050		62,738	52,150	104,260			104,260
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0021

City of Beaverton - Finance
 Budget Preparation - 2010

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 001 GENERAL FUND

DEPT: 05 CITY COUNCIL

OBJ	2007 - ACTUAL		2008 - ACTUAL		2009 BUDGETED		2009 YTD	2009	2010 - RECOMD		2010 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 25 TRANSFERS

816 TRSFERS TO REPROGRAPHICS FUND

	12,267		15,283		16,891		13,135	16,891	18,041		18,041	
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TOTAL CLASS: 25 TRANSFERS

	12,267		15,283		16,891		13,135	16,891	18,041		18,041	
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TOTAL DEPARTMENT: 05 CITY COUNCIL

	119,205		140,737		191,549		155,425	148,504	201,897		201,897	
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0022

City of Beaverton - Finance
 Budget Preparation - 2010

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
 DEPT: 05 CITY COUNCIL
 PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	2007 - ACTUAL		2008 - ACTUAL		2009 BUDGETED		2009	2010 - RECOMD		2010 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 PERSONAL SERVICES

003 COUNCILOR
 36,000 72,000 72,000 72,000 72,000

299 PAYROLL TAXES AND FRINGES
 851 4,226 7,608 7,463 7,596 7,596

TOTAL CLASS: 05 PERSONAL SERVICES
 851 40,226 79,608 79,463 79,596 79,596

CLASS: 10 MATERIALS & SERVICES

301 OFFICE EXPENSE
 32 100 100 100 100

308 PERIODICALS & SUBSCRIPTIONS
 91 80 80 80 80

321 TRAVEL AND SUBSISTENCE
 7,432 21,175 22,150 18,000 25,050 25,050

326 TRAINING
 4,348 7,154 7,350 6,750 8,625 8,625

328 MEALS & RELATED EXPENSE
 13,645 12,683 14,820 14,820 17,825 17,825

341 COMMUNICATIONS EXPENSE
 1,050 600 1,080 1,080

461 SPECIAL EXPENSE
 72,000 36,198

511 PROFESSIONAL SERVICES
 8,630 7,927 49,500 11,800 51,500 51,500

TOTAL CLASS: 10 MATERIALS & SERVICES
 106,087 85,228 95,050 52,150 104,260 104,260

CLASS: 25 TRANSFERS

816 TRSFERS TO REPROGRAPHICS FUND
 12,267 15,283 16,891 16,891 18,041 18,041

TOTAL CLASS: 25 TRANSFERS
 12,267 15,283 16,891 16,891 18,041 18,041

TOTAL PROGRAM: 0511 POLICY DEVELOPMENT

0023

BP WORKSHEET & JUSTIFICATION

FUND: 001 GENERAL FUND
DEPT: 05 CITY COUNCIL
PROGRAM: 0511 POLICY DEVELOPMENT

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

- 003 COUNCILOR
BEGINNING MID FY 07-08 REFLECTS A CHANGE IN THE PAYMENT PROCESS OF THE COUNCILORS STIPEND FROM A PAYMENT THROUGH ACCOUNTS PAYABLE TO A PAYMENT THROUGH THE PAYROLL SYSTEM. THERE IS A SIMILAR REDUCTION IN ACCOUNT 461
- 299 PAYROLL TAXES AND FRINGES
THE AMOUNT BUDGETED REPRESENTS COVERAGE FOR LIFE INSURANCE
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- 301 OFFICE EXPENSE
MISCELLANEOUS OFFICE SUPPLIES \$100
- 308 PERIODICALS & SUBSCRIPTIONS
MISCELLANEOUS PUBLICATIONS \$80
- 321 TRAVEL AND SUBSISTENCE
NLC CONFERENCE 4 @ \$1,400 - DECEMBER \$5,600; NLC CONGRESSIONAL CONFERENCE 4 @ \$1,400 - MARCH \$5,600; NLC CONGRESSIONAL CONFERENCE 7 STUDENT SCHOLARSHIPS AND 2 CHAPERONE \$12,000; NLC STEERING COMMITTEE \$1,000; LOC CONFERENCE \$850
IF SOME COUNCILORS CHOOSE NOT TO ATTEND NLC OR LOC MEETINGS, THESE FUNDS MAY BE USED FOR OTHER RELEVANT TRAINING RELATED TRAVEL
- 326 TRAINING
NLC REGISTRATION - DECEMBER \$2,000; LOC REGISTRATION \$1,000; NLC CONGRESSIONAL REGISTRATION - MARCH \$3,000; LOCAL SEMINARS \$1,950; STUDENT REGISTRATION FEE FOR NLC 7 @ \$75 AND 2 CHAPERONE @ \$75 \$675
IF SOME COUNCILORS CHOOSE NOT TO ATTEND NLC OR LOC MEETINGS, THESE FUNDS MAY BE USED FOR OTHER RELEVANT TRAINING
- 328 MEALS & RELATED EXPENSE
BOARDS & COMMISSION DINNER \$11,500; REFRESHMENTS AT SELECTED COUNCIL, BUDGET AND AUDIT COMMITTEE MEETINGS \$2,000
COUNCIL DINNER MEETINGS WITH INTERGOVERNMENTAL AGENCIES (METRO, COUNTY COMMISSION & LEGISLATIVE AND CONGRESSIONAL MEMBERS) \$2,400; SISTER CITY LUNCHEON \$775; COUNCIL RETREAT \$150; BOARDS & COMMISSION RECOGNITION PLAQUES \$1,000
- 341 COMMUNICATIONS EXPENSE
COUNCILOR CELL PHONE MONTHLY CHARGE APPROX \$90 PER MONTH \$1,080
- 461 SPECIAL EXPENSE
- 511 PROFESSIONAL SERVICES
FACILITATOR & SITE FOR COUNCIL RETREAT \$3,000; CITY COUNCIL SPONSORED EVENTS AT THE ROUND \$8,500; OPERATIONAL MANAGEMENT ANALYSIS STUDIES \$40,000
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- 816 TRSFERS TO REPROGRAPHICS FUND
PRINTING OF COUNCIL PACKETS AND MISCELLANEOUS COPIES
FY 08-09 INCREASE RELECTS POSTAGE AND MAILING COSTS THAT ARE NOW INCLUDED IN THE REPROGRAPHICS FUND. THESE COSTS WERE PREVIOUSLY ACCOUNTED FOR IN THE GENERAL FUND'S NON-DEPARTMENTAL PROGRAM 0003. WITH THE CHANGE MAILING AND POSTAGE COSTS WILL BE TRACKED BY PROGRAM AND CHARGED THROUGH THIS ACCOUNT.

City of Beaverton - Finance
 Budget Preparation - 2010
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 DEPT: 05 CITY COUNCIL

BP WORKSHEET & JUSTIFICATION

OBJ	2007 - ACTUAL		2008 - ACTUAL		2009 BUDGETED		2009	2010 - RECOMD		2010 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE
	119,205		140,737		191,549		148,504	201,897		201,897	
TOTAL DEPARTMENT: 05 CITY COUNCIL											
	119,205		140,737		191,549		148,504	201,897		201,897	

City of Beaverton - Finance
Budget Preparation - 2010
FUND: 001 GENERAL FUND
DEPT: 05 CITY COUNCIL

BP WORKSHEET & JUSTIFICATION

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS