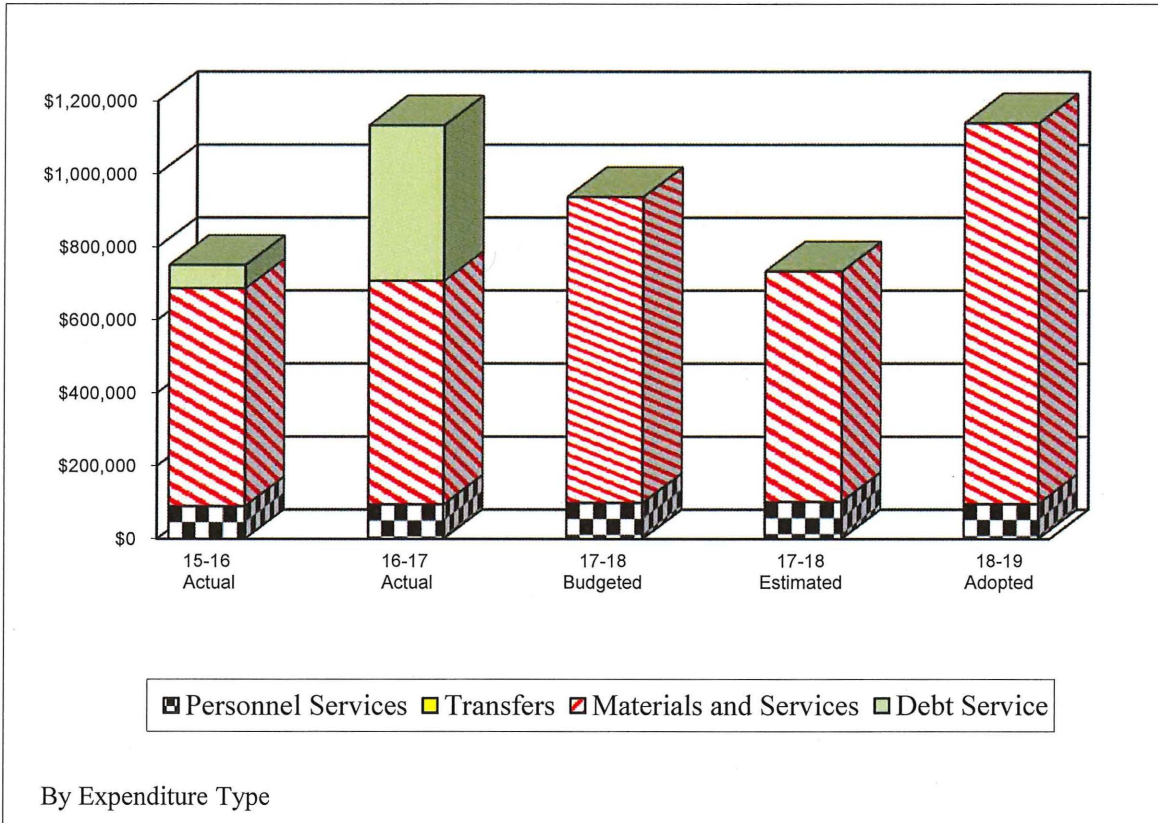


CITY OF BEAVERTON, OREGON  
FISCAL YEAR 2018-19 BUDGET

**COMMUNITY DEVELOPMENT BLOCK GRANT  
EXPENDITURES  
ADOPTED FY 2018-19**



CITY OF BEAVERTON, OREGON  
FISCAL YEAR 2018-19 BUDGET

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
SUMMARY OF REVENUES AND EXPENDITURES  
AND OTHER FINANCING SOURCES & USES**

	<u>FY 2015-16 Actual</u>	<u>FY 2016-17 Actual</u>	<u>FY 2017-18 Budgeted</u>	<u>FY 2017-18 Estimated</u>	<u>FY 2018-19 Adopted</u>
<b>Revenues:</b>					
Intergovernmental	\$299,688	\$912,178	\$809,663	\$571,650	\$992,265
Miscellaneous	463,170	114,050	88,639	157,000	113,600
Sub Total Revenues	<u>\$762,858</u>	<u>\$1,026,228</u>	<u>\$898,302</u>	<u>\$728,650</u>	<u>\$1,105,865</u>
<b>Expenditures:</b>					
Personnel services	\$89,352	\$94,055	\$98,631	\$101,413	\$95,915
Materials & services	597,447	612,542	837,939	631,411	1,043,212
Capital outlay	0	0	0	0	0
Sub Total Expenditures	<u>\$686,799</u>	<u>\$706,597</u>	<u>\$936,570</u>	<u>\$732,824</u>	<u>\$1,139,127</u>
Revenues Over/Under Expenditures	\$76,059	\$319,631	(\$38,268)	(\$4,174)	(\$33,262)
<b>Other financing sources (uses):</b>					
Transfers in	\$0	\$0	\$0	\$0	\$0
Transfers out	(568)	(812)	(826)	(826)	(832)
Debt Service - Principal	(40,000)	(405,000)	0	0	0
Debt Service - Interest	(23,166)	(21,075)	0	0	0
Total Other Financing Sources (Uses):	<u>(\$63,734)</u>	<u>(\$426,887)</u>	<u>(\$826)</u>	<u>(\$826)</u>	<u>(\$832)</u>
Net Change in Fund Balance	\$12,325	(\$107,256)	(\$39,094)	(\$5,000)	(\$34,094)
Fund Balance/Working Capital Beginning of Year	<u>134,025</u>	<u>146,350</u>	<u>39,094</u>	<u>39,094</u>	<u>34,094</u>
Fund Balance (Reserves)/Working Capital End of Year	<u>\$146,350</u>	<u>\$39,094</u>	<u>\$0</u>	<u>\$34,094</u>	<u>\$0</u>

CITY OF BEAVERTON, OREGON  
FISCAL YEAR 2018-19 BUDGET  
CURRENT LEVEL OF SERVICES

<b>FUND:</b> 106 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	<b>DEPARTMENT:</b> COMMUNITY DEVELOPMENT
	<b>DEPARTMENT HEAD:</b> CHERYL TWETE

**Program Goal:**

The City has received an annual CDBG entitlement from Housing and Urban Development, HUD, since 1994. The entitlement requires five year objectives be outlined in a document known as the Consolidated Plan (Con Plan). The Con Plan is based upon input from Beaverton residents, stakeholders, and staff as well as needs data collected using traditional sources like the census. While the Con Plan drives CDBG funding decisions, an Annual Action Plan is the implementation tool. A Consolidated Annual Performance Evaluation Report (CAPER) is the tool that captures how the program did measured against Annual Action Plan objectives. Fiscal year 18-19, known as CDBG Program Year 18 (PY18), is the fourth year of the city's 2015-2020 Consolidated Plan. The Con Plan and Annual Action Plan are developed in collaboration with Washington County, and as of PY16 the City of Beaverton completes a stand-alone CAPER. CDBG funding is subject to serving low/moderate income populations, defined as being at or below 80% AMI and meeting National Objectives.

Each year CDBG program objectives align with other city goals and priorities tied to housing, public services, and economic development.

**City Council Goals that this program supports include:**

- Goal #1: Preserve and enhance our sense of community;*
- Goal #2: Use City resources efficiently to ensure long-term financial stability;*
- Goal #4: Provide responsive, cost-effective service to the community;*
- Goal #5: Assure a safe and healthy community;*
- Goal #6: Manage growth and respond to change consistent with maintaining a livable, full-service city;*
- Goal #7: Maintain Beaverton as a regional leader in cooperative efforts with other agencies and organizations;*
- Goal #8: Provide and support a highly qualified and motivated City work force.*

**City Council Top Priorities that this program supports are:**

- Create an affordable housing toolkit*

**City Council Honorable Mentions that this program supports are:**

- Implement the City's Housing Plan*

REQUIREMENTS	FY 2015-16 ACTUAL	FY 2016-17 ACTUAL	FY 2017-18 BUDGETED	FY 2018-19 PROPOSED	FY 2018-19 ADOPTED
POSITION	1.00	1.15	1.15	1.00	1.00
PERSONNEL SERVICES	\$89,352	\$94,055	\$98,631	\$95,915	\$95,915
MATERIALS & SERVICES	597,447	612,542	837,939	888,960	1,043,212
CAPITAL OUTLAY					
DEBT SERVICE	63,166	426,075	0	0	0
TRANSFERS	568	812	826	832	832
<b>TOTAL</b>	<b>\$750,533</b>	<b>\$1,133,484</b>	<b>\$937,396</b>	<b>\$985,707</b>	<b>\$1,139,959</b>

Funding Sources:	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2018-19
Beginning Working Capital	134,025	146,350	39,094	34,094	34,094
Federal Grants	299,688	912,178	809,663	838,013	992,265
Miscellaneous	463,167	114,049	88,639	113,600	113,600

CITY OF BEAVERTON, OREGON  
FISCAL YEAR 2018-19 BUDGET  
CURRENT LEVEL OF SERVICES

<b>FUND:</b> 106 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	<b>DEPARTMENT:</b> COMMUNITY DEVELOPMENT
	<b>DEPARTMENT HEAD:</b> CHERYL TWETE

**Relevant 2018 Beaverton Community Vision Actions Items for the Development Division this program supports are:**

- Item #34: Adopt measures to reduce and prevent homelessness.*  
Provide funding to homeless shelters and supportive services, as well as affordable home ownership and residential rehab services.
- Item #36: Support programs that provide temporary shelters.*  
Provide funding to support homeless shelters.
- Item #67: Redevelop blighted properties.*  
Implement a redevelopment strategy to facilitate the renewal of blighted properties and repurposing or relocation of structures.
- Item #68: Help small businesses succeed as downtown grows.*  
Use microfinance funding to assist micro and small businesses owned by low and moderate income residents.
- Item #70: Increase downtown housing options.*  
Add a variety of downtown housing options, with an emphasis on transit-oriented design, to increase mixed-use vibrancy.
- Item #101: Create balanced housing options at all price levels.*  
Develop a housing strategy and action plan to ensure balanced housing options for all needs including executives, families, seniors and a diverse workforce.
- Item #102: Integrate affordable housing in multiple neighborhoods.*  
Integrate affordable housing into diverse area neighborhoods (as opposed to clustering) and develop strategies to facilitate micro-housing on existing home lots.

**2017 Community Development Department Priorities for this program supports are:**

- Goal 7: Ensure the City has a variety of housing options in all neighborhoods to serve residents of all incomes, with special focus on increasing affordable housing.*

**Program Objectives:**

- Objective #1: Conduct periodic community outreach and planning efforts to identify program objectives and meet federal requirements. These include but are not limited to: Affirmatively Furthering Fair Housing Plans, Consolidated Plans, and Annual Action Plans.
- Objective #2: Administer CDBG program activities to maximize efficiency and comply with federal requirements. This includes managing objectives to performance, conducting desk and at-site compliance reviews of CDBG subrecipients, completing federal reporting, responding to HUD and City auditors, and submitting an annual Consolidated Annual Performance and Evaluation Report (CAPER).
- Objective #3: Provide funding through loans and grants to nonprofit partners (subrecipients) to meet identified objectives, and fulfill desired community outcomes.
- Objective #4: Participate in national and regional organizations and partnerships to further program activities and objectives, including the National Community Development Association, the Regional Fair Housing Collaborative, the Housing and Supportive Services Network, the Coalition of Housing Advocates, the Continuum of Care Board, and the Community Connect Advisory Committee.

**Progress on FY 2017-18 Programmatic Objectives**

**Objective #1: Conduct periodic community outreach and planning efforts to identify program objectives and meet federal requirements.**

- Staff initiated Affirmatively Furthering Fair Housing planning effort and 2020-2025 Consolidated Plan planning process; also developed Annual Action Plan for FY 2018-19.

CITY OF BEAVERTON, OREGON  
FISCAL YEAR 2018-19 BUDGET  
CURRENT LEVEL OF SERVICES

<b>FUND:</b> 106 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	<b>DEPARTMENT:</b> COMMUNITY DEVELOPMENT
	<b>DEPARTMENT HEAD:</b> CHERYL TWETE

**Objective #2: Administer CDBG program activities to comply with federal requirements, meet identified objectives, and fulfill desired community outcomes.**

- Staff implemented grant-management software, ZoomGrants to streamline the subrecipient grant process from application to closeout.

**Objective #3: Provide funding through loans and grants to nonprofit partners (subrecipients) to meet identified objectives and fulfill desired community outcomes. Five-year Consolidated Plan Objectives:**

- Serve 150 households/500 persons with emergency rent
- Provide 190 persons with youth and family shelter services
- Serve 435 persons with supportive services
- Support affordable homeownership adding 10 more units
- Provide 160 units of rehabilitation and accessibility improvements
- Provide technical assistance services to 275 persons desiring to develop a small business, keep a small business sustainable, or increase small business capacity
- CDBG deployed over \$1M to subrecipients in FY 2017-18 for public services, housing rehab, affordable home ownership and microenterprise.
- All PY17 Annual Action Plan objectives are HIGHLY LIKELY TO BE MET. In addition, at the end of PY 17 CDBG staff will very likely have met the following Con Plan objectives, two years ahead of schedule.
  - Homeless Prevention
  - Supportive Services
  - Affordable Homeownership
- Housing Rehab and Microenterprise Technical Assistance activities will be met by the end of year five of the Consolidated Plan.

**Objective #4: Participate in national and regional organizations and partnerships to further program activities and objectives.**

- CDBG staff joined the national board of the National Community Development Association
- Staff participated on the Regional Fair Housing Collaborative, the Housing and Supportive Services Network, the Coalition of Housing Advocates, the Continuum of Care Board, and the Community Connect Advisory Committee.

**CDBG FY 2018-19 Program Objectives:**

**Objective #1: Conduct periodic community outreach and planning efforts to identify program objectives and meet federal requirements.**

- Staff will work with Washington County and the City of Hillsboro to complete the Affirmatively Furthering Fair Housing plan and 2020-2025

**Objective #2: Administer CDBG program to maximize efficiency and comply with federal requirements.**

- Continue to implement Zoom Grants to increase program efficiency
- Integrate CDBG into larger Housing Program efforts for seamless integration of activities
- Complete CDBG Handbook

**Objective #3: Provide funding through loans and grants to nonprofit partners (subrecipients) to meet identified objectives and fulfill desired community outcomes. Five-year Consolidated Plan Objectives:**

- Serve 150 households/500 persons with emergency rent
- Provide 190 persons with youth and family shelter services
- Serve 435 persons with supportive services
- Support affordable homeownership adding 10 more units
- Provide 160 units of rehabilitation and accessibility improvements
- Provide technical assistance services to 275 persons desiring to develop a small business, keep a small business sustainable, or increase small business capacity

CITY OF BEAVERTON, OREGON  
 FISCAL YEAR 2018-19 BUDGET  
 CURRENT LEVEL OF SERVICES

<b>FUND:</b> 106 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	<b>DEPARTMENT:</b> COMMUNITY DEVELOPMENT
	<b>DEPARTMENT HEAD:</b> CHERYL TWETE

**Objective #4: Participate in national and regional organizations and partnerships to further program activities and objectives.**

- Continue participation on the national board of the National Community Development Association
- Continue participating on the Regional Fair Housing Collaborative, the Housing and Supportive Services Network, the Coalition of Housing Advocates, the Continuum of Care Board, and the Community Connect Advisory Committee.

Performance Measures:	FY 2015-16 Actual	FY 2016-17 Actual	FY 2017-18 Projected	FY 2018-19 Adopted
Number of Beaverton households assisted through the rehabilitation programs	15	37	45	35
Number of first time Beaverton persons receiving business development technical assistance	31	55	85	50
Number of Beaverton residents served by CDBG funded public services programs	569	1,044	793	200
Number of first time homebuyers assisted	3	3	3	2

**Performance Outcomes and Program Trends:**

- While the CDBG national appropriation has been announced at \$3.3B, HUD has yet to complete its entitlements' formula allocations. The city will likely receive its allocation by June 2018; based on the higher than anticipated appropriation and Beaverton's poverty level; the city's allocation could exceed \$650,000.
- Continue to improve metrics requirements of CDBG subrecipients.
- Take advantage of Program Income opportunities to increase the amount of CDBG funds available annually to meet Consolidated Plan objectives.