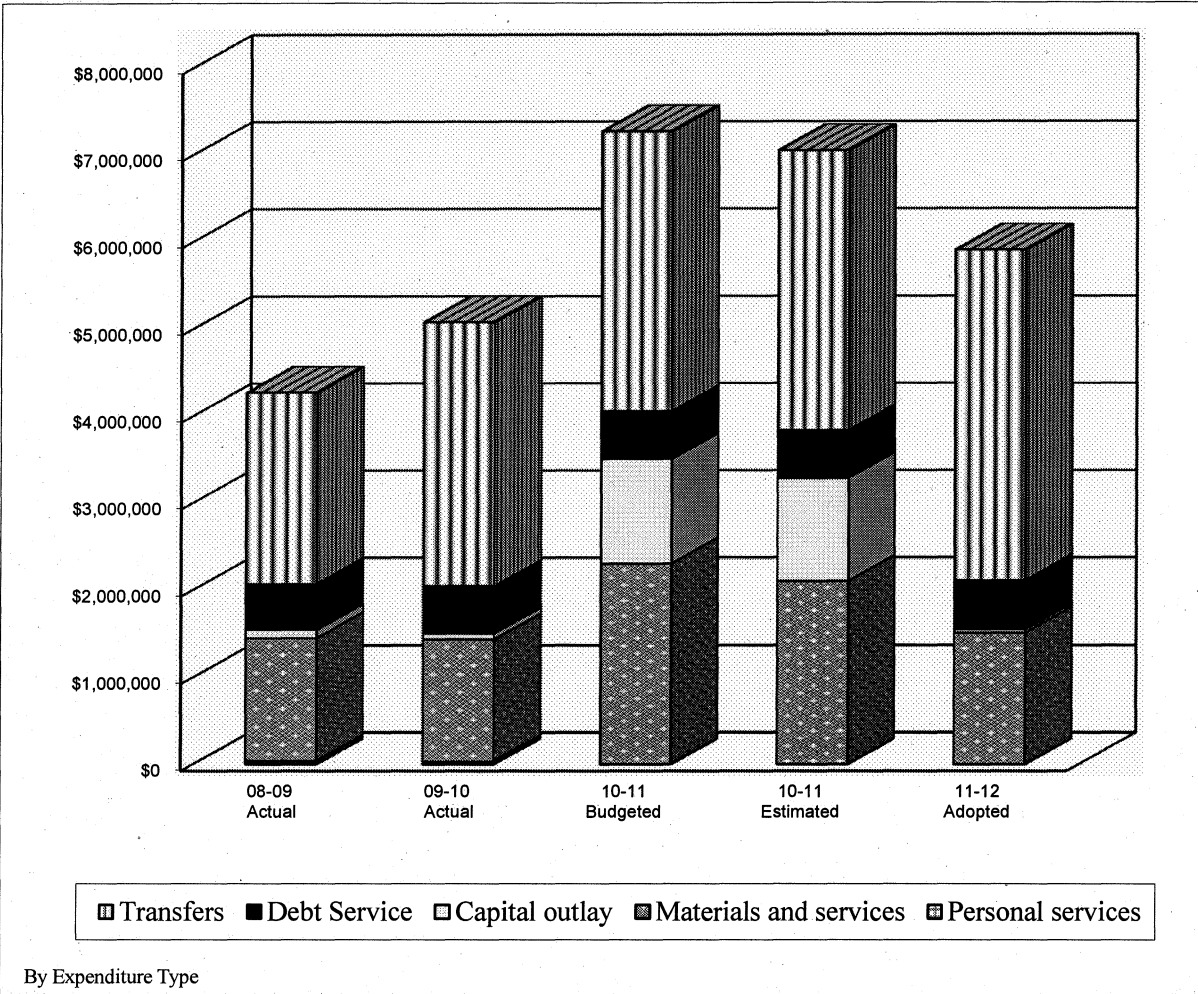


**GENERAL FUND
NON-DEPARTMENTAL
ADOPTED FY 2011-12**



CITY OF BEAVERTON, OREGON
FISCAL YEAR 2011-12 BUDGET

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
DEPARTMENT HEAD: PATRICK O'CLAIRE	

MISSION STATEMENT:

To provide a cost center for citywide expenditures including general memberships, central telephone and janitorial services, utilities expense and the General Fund's share of allocated expenses for internal services and financial emergencies and provide program accounting for the Beaverton Central Plant's operations.

REQUIREMENTS	FY 2008-09 ACTUAL	FY 2009-10 ACTUAL	FY 2010-11 BUDGETED	FY 2011-12 PROPOSED	FY 2011-12 ADOPTED
POSITION	0.25	0.25	0.00	0.00	0.00
PERSONAL SERVICES	\$37,057	\$34,438	\$0	\$0	\$0
MATERIALS & SERVICES	1,415,724	1,402,037	2,300,787	1,510,577	1,510,577
CAPITAL OUTLAY	92,688	67,252	1,200,036	35,000	35,000
DEBT SERVICE	524,790	540,285	551,089	562,214	562,214
TRANSFERS	2,193,116	3,027,820	3,205,327	3,786,374	3,786,374
CONTINGENCY	0	0	13,499,130	13,444,893	12,642,772
TOTAL	\$4,263,375	\$5,071,832	\$20,756,369	\$19,339,058	\$18,536,937

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2011-12 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
PROGRAM: 0003 NON-DEPARTMENTAL	DEPARTMENT HEAD: PATRICK O'CLAIRE

Program Goal:

To provide a cost center for citywide expenditures including general memberships, central telephone and janitorial services, utilities expense and the General Fund's share of allocated expenses for internal services. To maintain an operating contingency sufficient to finance economic and financial emergencies, generally equal to 16% of expenditures. Contingency amount is the excess of revenue and resources over expenditure requirements. Refer to the Statement of Financial Policies for the purpose and use of contingency account.

REQUIREMENTS	FY 2008-09 ACTUAL	FY 2009-10 ACTUAL	FY 2010-11 BUDGETED	FY 2011-12 PROPOSED	FY 2011-12 ADOPTED
POSITION					
PERSONAL SERVICES	\$0	\$0	\$0	\$0	\$0
MATERIALS & SERVICES	759,745	767,920	984,689	904,362	904,362
CAPITAL OUTLAY	38,968	67,252	1,090,636	35,000	35,000
DEBT SERVICE	0	0	0	0	0
TRANSFERS	2,190,813	3,025,954	3,201,900	3,784,520	3,784,520
CONTINGENCY	0	0	13,499,130	13,444,893	12,642,772
TOTAL	\$2,989,526	\$3,861,126	\$18,776,355	\$18,168,775	\$17,366,654

Program Objective (services provided):

The amount budgeted as Materials & Services represents citywide membership fees, telephone, janitorial and utilities expenses.

Performance Measures:	FY 2008-09 Projected/Actual	FY 2009-10 Projected/Actual	FY 2010-11 Projected/Revised	FY 2011-12 Adopted
Total General Fund Contingency	\$17,535,081	\$18,420,914	\$13,963,347	\$13,943,993
General Fund Contingency as a Percent of General Fund Budgeted Expenditures, target is 16%	41.999%	41.332%	21.285%	20.293%
Non-Departmental Expenditures Per Capita (Less Contingency)	\$49.46	\$58.39	\$83.00	\$65.55
Non-Departmental Expenditures as Percent of City's Total Budget (less contingencies and capital projects)	4.671%	5.246%	7.484%	3.685%

Performance Outcome:

By maintaining an undesignated contingency amount of at least 16% provides the City with resources equal to 2 months of the General Fund's operations.

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2011-12 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
PROGRAM: 0006 BEAVERTON CENTRAL PLANT	DEPARTMENT HEAD: GARY BRENTANO

Program Goal:

To provide reliable, cost-effective space conditioning and hot water services to certain properties located at The Round in downtown Beaverton, and to support opportunities to expand Central Plant services to new buildings in the Beaverton Central District.

REQUIREMENTS	FY 2008-09 ACTUAL	FY 2009-10 ACTUAL	FY 2010-11 BUDGETED	FY 2011-12 PROPOSED	FY 2011-12 ADOPTED
POSITION	0.25	0.25	0.00	0.00	0.00
PERSONAL SERVICES	\$37,057	\$34,438	\$0	\$0	\$0
MATERIALS & SERVICES	655,979	488,210	547,105	506,215	506,215
CAPITAL OUTLAY	0	0	0	0	0
DEBT SERVICE	524,790	540,285	551,089	562,214	562,214
TRANSFERS	2,303	1,866	3,427	1,854	1,854
CONTINGENCY	0	0	0	0	0
TOTAL	\$1,220,129	\$1,064,799	\$1,101,621	\$1,070,283	\$1,070,283

Program Objective (services provided):

PROJECT DESCRIPTION

The Beaverton Central Plant provides heating and cooling to a select downtown core area, promoting comfort and control, energy efficiency, environmental stewardship. The Central Plant includes a controls network and distribution system which provides heating and cooling to The Round project. Plant capacity is significant and is designed to accommodate future development. System design includes a mechanical room in each building where secondary pumps pump hot and chilled water which is converted to hot and cool air to ensure individual comfort requirements are met. The Central Plant currently serves 330,751 square feet, and has the capacity to serve one million square feet without expansion.

HISTORY

From inception, the Central Plant has been part of The Round project. Originally developed by Portland General Electric Corporation, the plant was acquired by the City of Beaverton in June 2005. Since then, the Plant has been expanded and is now able to serve the entire Round project and has additional capacity for future nearby development.

Prior Year Accomplishments:

Accomplishments for the prior year, to increase efficiency of the central plant, included:

- Conducted programming to optimize space conditioning as recommendation of study.
- Upgraded worn equipment, including new thermostats and new control board for emergency generator.
- Improved water heating and chilling technology to increase boiler efficiency.

New Year Action Plan:

In the new fiscal year:

- Programming for DDC optimization will be completed.
- Troubleshooting and repair will occur for an electrical pulsation issue in the basement of the BCP.
- Faulty Mach Air controllers will be identified and replaced.
- The central plant staff will continue to improve on operation and utility use efficiencies.

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2011-12 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
PROGRAM: 0006 BEAVERTON CENTRAL PLANT	DEPARTMENT HEAD: GARY BRENTANO

Performance Measures:	FY 2008-09 Projected/Actual	FY 2009-10 Projected/Actual	FY 2010-11 Budgeted/Revised	FY 2011-12 Adopted
Limit the number of service outages	2 / 0	2 / 0	2 / 0	2
Response time for service requests	30 min. / 30 min.	30 min. / 30 min.	30 min. / 30 min.	30 min.
Hold operating expenses to at or below budget	Meet objective / met	Meet objective / met	Meet objective / met	Meet objective
Number of plant tours for community and professional/industry groups	N/A / 15	20 / 20	20 / 10	15
Number of square feet served:				
Commercial	234,401	234,401	234,401	234,401
Residential	<u>96,350</u>	<u>96,350</u>	<u>96,350</u>	<u>96,350</u>
Total	<u>330,751</u>	<u>330,751</u>	<u>330,751</u>	<u>330,751</u>

Performance Outcomes and Program Trends:

The day-to-day Plant operations are carried out by a third party contractor. The City provides contract oversight, financial management, and strategic planning. The Central Plant will be expanded as needed to meet future project build-out at the Round and Westgate, as well as adjacent properties in the Beaverton Central District which may utilize the Plant for services.

High quality maintenance and problem resolution are critical to service customers, and are key areas of focus for staff and contractors. As the Plant gains additional customers, it has the capacity to become more efficient, with careful oversight and management.

As more of the system comes online, planning for capacity expansion must keep pace with the needs of customers and potential customers. Maintenance and operations of the Plant, as well as response to service calls, must continue to be performed at a high level.

**CITY OF BEAVERTON, OREGON
FISCAL YEAR 2011-12 BUDGET
CURRENT LEVEL OF SERVICES**

FUND: 001 GENERAL	DEPARTMENT: NON-DEPARTMENTAL
PROGRAM: 0452 ENERGY EFFICIENCY & CONSERVATION GRANT	PROGRAM MANAGERS: CINDY TATHAM, ANDREA NELSON, PAT VANOSDEL AND STEVE BRENNAN

Program Goal: To expend the federal stimulus funds received under the Energy Efficiency and Conservation Grant according to the grants requirements.

REQUIREMENTS	FY 2008-09 ACTUAL	FY 2009-10 ACTUAL	FY 2010-11 BUDGETED	FY 2011-12 PROPOSED	FY 2011-12 ADOPTED
POSITION	0.00	0.00	0.00	0.00	0.00
PERSONAL SERVICES					
MATERIALS & SERVICES	\$0	\$145,907	\$768,993	\$100,000	\$100,000
CAPITAL OUTLAY	0	0	109,400	0	0
TRANSFERS	0	0	0	0	0
CONTINGENCY	0	0	0	0	0
TOTAL	\$0	\$145,907	\$878,393	\$100,000	\$100,000

Program Objectives:

The City of Beaverton received \$914,900 in federal stimulus funds under the FY 2009 American Recovery and Reinvestment Act (ARRA), Energy Efficiency and Conservation Block Grant (EECBG). The Grant Award was allocated to the following projects:

1. \$150,000 to establish a revolving loan fund to allow Beaverton homeowners to make energy efficiency and weatherization improvements
2. \$400,000 to replace the current street light lamp heads with LED (light emitting diodes) units.
3. \$364,900 to perform energy efficiency upgrades to city-owned facilities based upon recommendations from the Energy Trust of Oregon and to install a solar electric system at a City facility.

Prior Year Accomplishments:

- Five City buildings received energy efficiency retrofits
- The home weatherization loan program was launched and loans were issued.
- Replaced 170 old streetlight lamp fixtures with new LED lamp fixtures throughout the City of Beaverton.

New Year Action Plan:

- Purchase and complete the remaining upgrades to 101 street lights and 170 pedestrian path lights.
- Complete the Home Weatherization Loan program for two homes.
- Install solar panels at a city facility.