

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 702 LIBRARY TRUST FUND

DEPT: 03 REVENUE

OBJ	2009 - ACTUAL		2010 - ACTUAL		2011 BUDGETED		2011 YTD	2011	2012 - RECOMD		2012 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 05 BEGINNING WORKING CAPITAL

301 BEGINNING WORKING CAPITAL

-65,632 -62,610 -58,808 -58,808 -58,808 -42,212 -42,212

TOTAL CLASS: 05 BEGINNING WORKING CAPITAL

-65,632 -62,610 -58,808 -58,808 -58,808 -42,212 -42,212

CLASS: 35 MISCELLANEOUS REVENUES

384 INVESTMENT INTEREST EARNINGS

-1,524 -842 -400 -217 -400 -200 -200

390 CONTRIBUTIONS AND DONATIONS

-18,480 -7,550 -10,000 -16,690 -9,000 -9,000 -9,000

TOTAL CLASS: 35 MISCELLANEOUS REVENUES

-20,004 -8,392 -10,400 -16,907 -9,400 -9,200 -9,200

TOTAL DEPARTMENT: 03 REVENUE

-85,636 -71,002 -69,208 -75,715 -68,208 -51,412 -51,412

0734

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 702 LIBRARY TRUST FUND

DEPT: 35 LIBRARY DEPARTMENT

OBJ	2009 - ACTUAL		2010 - ACTUAL		2011 BUDGETED		2011 YTD	2011	2012 - RECOMD		2012 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

CLASS: 10 MATERIALS & SERVICES

303	OFFICE FURNITURE & EQUIPMENT				4,000				2,000		2,000	
	2,683		1,640									
304	DEPARTMENT EQUIPMENT EXPENSE				1,000				1,500		1,500	
	1,194		3,450									
305	SPECIAL DEPARTMENT SUPPLIES				500				500		500	
310	LIBRARY MATERIAL				20,000		19,801	20,000	18,500		18,500	
	13,959		6,119									
317	COMPUTER EQUIPMENT				2,000		1,728	1,813	2,000		2,000	
	1,010											
461	SPECIAL EXPENSE				500		300	300	500		500	
511	PROFESSIONAL SERVICES				4,883		3,883	3,883	2,000		2,000	
	870		985									
TOTAL CLASS: 10 MATERIALS & SERVICES					32,883		25,712	25,996	27,000		27,000	
	19,716		12,194									

CLASS: 15 CAPITAL OUTLAY

671	EQUIPMENT											
	3,310											
TOTAL CLASS: 15 CAPITAL OUTLAY												
	3,310											

CLASS: 30 OTHER

991	CONTINGENCY				36,325				24,412		24,412	
TOTAL CLASS: 30 OTHER					36,325				24,412		24,412	

City of Beaverton - Finance
 Budget Preparation - 2012

BUDGET PREPARATION WORKSHEET SUMMARY

FUND: 702 LIBRARY TRUST FUND

OBJ	2009 - ACTUAL		2010 - ACTUAL		2011 BUDGETED		2011 YTD	2011	2012 - RECOMD		2012 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	ACT AMT	EST AMT	AMOUNT	FTE	AMOUNT	FTE

TOTAL DEPARTMENT: 35 LIBRARY DEPARTMENT

23,026

12,194

69,208

25,712

25,996

51,412

51,412

0736

City of Beaverton - Finance
 Budget Preparation - 2012

BP WORKSHEET & JUSTIFICATION

FUND: 702 LIBRARY TRUST FUND
 DEPT: 03 REVENUE
 PROGRAM: 0000

OBJ	2009 - ACTUAL		2010 - ACTUAL		2011 BUDGETED		2011	2012 - RECOMD		2012 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE
CLASS: 05 BEGINNING WORKING CAPITAL											
301	BEGINNING WORKING CAPITAL										
	65,632		62,610		58,808		58,808	42,212		42,212	
TOTAL CLASS: 05 BEGINNING WORKING CAPITAL											
	65,632		62,610		58,808		58,808	42,212		42,212	
CLASS: 35 MISCELLANEOUS REVENUES											
384	INVESTMENT INTEREST EARNINGS										
	1,524		842		400		400	200		200	
390	CONTRIBUTIONS AND DONATIONS										
	18,480		7,550		10,000		9,000	9,000		9,000	
TOTAL CLASS: 35 MISCELLANEOUS REVENUES											
	20,004		8,392		10,400		9,400	9,200		9,200	
TOTAL PROGRAM: 0000											
	85,636		71,002		69,208		68,208	51,412		51,412	
TOTAL DEPARTMENT: 03 REVENUE											
	85,636		71,002		69,208		68,208	51,412		51,412	

BP WORKSHEET & JUSTIFICATION

FUND: 702 LIBRARY TRUST FUND

DEPT: 03 REVENUE

PROGRAM: 0000

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

301 BEGINNING WORKING CAPITAL

384 INVESTMENT INTEREST EARNINGS

INTEREST EARNINGS IS BASED ON AVAILABLE CASH BALANCES AND INTEREST RATES:

FY 10-11 BUDGETED INTEREST EARNINGS ARE BASED UPON .75%

FY 10-11 ESTIMATED IS BASED UPON REVISED CASH BALANCES AND .50% .

FY 11-12 BUDGETED INTEREST EARNINGS ARE BASED UPON .50%

390 CONTRIBUTIONS AND DONATIONS

REVENUE FROM PRIVATE DONORS AND LIBRARY FOUNDATION.

BP WORKSHEET & JUSTIFICATION

FUND: 702 LIBRARY TRUST FUND
 DEPT: 35 LIBRARY DEPARTMENT
 PROGRAM: 0559 LIBRARY TRUST

OBJ	2009 - ACTUAL		2010 - ACTUAL		2011 BUDGETED		2011	2012 - RECOMD		2012 ADOPTED	
	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	EST AMT	AMOUNT	FTE	AMOUNT	FTE
CLASS: 10 MATERIALS & SERVICES											
303	OFFICE FURNITURE & EQUIPMENT				4,000			2,000		2,000	
	2,683		1,640								
304	DEPARTMENT EQUIPMENT EXPENSE				1,000			1,500		1,500	
	1,194		3,450								
305	SPECIAL DEPARTMENT SUPPLIES				500			500		500	
310	LIBRARY MATERIAL				20,000		20,000	18,500		18,500	
	13,959		6,119								
317	COMPUTER EQUIPMENT				2,000		1,813	2,000		2,000	
	1,010										
461	SPECIAL EXPENSE				500		300	500		500	
511	PROFESSIONAL SERVICES				4,883		3,883	2,000		2,000	
	870		985								
TOTAL CLASS: 10 MATERIALS & SERVICES											
	19,716		12,194		32,883		25,996	27,000		27,000	
CLASS: 15 CAPITAL OUTLAY											
671	EQUIPMENT										
	3,310										
TOTAL CLASS: 15 CAPITAL OUTLAY											
	3,310										
CLASS: 30 OTHER											
991	CONTINGENCY				36,325			24,412		24,412	
TOTAL CLASS: 30 OTHER											
					36,325			24,412		24,412	
TOTAL PROGRAM: 0559 LIBRARY TRUST											
	23,026		12,194		69,208		25,996	51,412		51,412	
TOTAL DEPARTMENT: 35 LIBRARY DEPARTMENT											
	23,026		12,194		69,208		25,996	51,412		51,412	
TOTAL FUND: 702 LIBRARY TRUST FUND											
	23,026		12,194		69,208		25,996	51,412		51,412	

BP WORKSHEET & JUSTIFICATION

FUND: 702 LIBRARY TRUST FUND
DEPT: 35 LIBRARY DEPARTMENT
PROGRAM: 0559 LIBRARY TRUST

OBJ	OBJECT DESCRIPTION
	JUSTIFICATIONS

303	OFFICE FURNITURE & EQUIPMENT TO COVER LIBRARY SHELVING AND UNANTICIPATED FURNITURE NEEDS AS APPROVED BY THE LIBRARY ADVISORY BOARD. \$2,000
304	DEPARTMENT EQUIPMENT EXPENSE TO COVER UNANTICIPATED EQUIPMENT NEEDS AS APPROVED BY THE LIBRARY ADVISORY BOARD. \$1,500
305	SPECIAL DEPARTMENT SUPPLIES TO COVER UNANTICIPATED PROGRAM SUPPLY NEEDS AS APPROVED BY THE ADVISORY BOARD \$500
310	LIBRARY MATERIAL TO PURCHASE LIBRARY BOOKS AND MATERIALS FROM DONATIONS AND MEMORIALS RECEIVED THROUGHOUT THE YEAR \$18,500
317	COMPUTER EQUIPMENT TO PURCHASE COMPUTER EQUIPMENT AS APPROVED BY THE LIBRARY ADVISORY BOARD \$2,000
461	SPECIAL EXPENSE TO PROVIDE SPECIAL PROGRAMS DURING THE YEAR USING DONATED FUNDS. \$500
511	PROFESSIONAL SERVICES TO PAY FOR SPEAKERS, ENTERTAINERS AND STORYTELLERS AS APPROVED BY THE LIBRARY ADVISORY BOARD. \$2,000
671	EQUIPMENT
991	CONTINGENCY