



## Adopt-a-Roadway Program

### Program Information

City of Beaverton  
PO Box 4755  
Beaverton, Oregon 97076  
(503) 350 – 4090  
[bnishimoto@beavertonoregon.gov](mailto:bnishimoto@beavertonoregon.gov)

### **About the Program**

The Adopt-a-Roadway program is an anti-litter campaign intended to build civic pride in a litter-free Beaverton. It allows citizens to work in partnership with the city by adopting a segment of roadway and agreeing to keep it clean. This program offers individuals an inexpensive way to contribute to their community and generate publicity for their efforts. All participants in this program have a positive impact on the appearance of the road system and their community.

### **What work does the permit require?**

Sponsors volunteer to remove litter, maintain landscaping or perform vandalism cleanup along an adopted section of roadway for a minimum of two years. The participants will clean the section a minimum of four times a year.

### **How long are the street segments?**

The assigned sections will be no more than two miles long, depending on the size of the volunteer group and the volume of anticipated litter.

### **Who can participate?**

Almost anyone can participate in this program. The adopting party may be a club, a business, a group of concerned residents, or an individual. There are no costs or fees to the participants. Participants must be at least 12 years of age and able to safely perform the work.

### **Can children participate?**

Minors under the age of 18 must have a special liability waiver signed by a parent or legal guardian. The parent or guardian must accompany the minor or must assign responsibility to an adult representative of the Adopt-a-Roadway applicant. When participants are 14 years of age or younger, the adopting party shall furnish minimum supervision of one adult to every four children (1:4 ratio). All volunteers are required to be 12 years old or older.

### **For how long is my permit valid?**

The permit is good for a minimum of two years. However, you or the city may cancel anytime if you are unable to meet the permit requirements. Permits may also be temporarily suspended due to road construction or other safety concerns. After two years, if the adopting parties would like to renew their commitment, they need to resubmit an application. Only those who fully complete their commitment will be considered for renewal.

### **What does the City of Beaverton provide?**

The city will provide and install up to two Adopt-a-Roadway signs (one for each direction of traffic) with the adopting parties' name on each sign, within 90 days after the first clean-up has been completed. (No additional publicity for the adopting party shall be permitted.) The city will provide the necessary safety equipment (e.g. litter bags, safety vests, etc.) and written instructional mandatory safety information, and will remove the filled litter bags from the project site area.

### **Program Requirements**

The determination of what specific roadway will be adopted by an individual or group will be made by a representative of the city and a representative of the group wishing to adopt the roadway.

The sponsor should constantly be aware of the problems which may exist along roadways and instruct its personnel in appropriate safety precautions. Where possible, access to roadways should occur from off right-of-way, rather than from roadway surfaces or shoulders. Sponsors must adhere to all safety guidelines provided.

Sponsors agree to hold harmless the City of Beaverton and its employees from all liability, judgement, costs, expenses, and claims growing out of damages or alleged damages of any nature whatsoever to any person or property arising from the performance or non-performance of roadside work.

Sponsors agree that in the performance or non-performance of roadside work they are initiators and volunteers and are in no way to be considered employees of the City of Beaverton.

Sponsorship will be for a designated stretch of roadway (no more than two miles), on both sides of the roadway, and will be for a minimum of two years (four trash and litter collections each year, for a total of eight). Litter collection must include both sides of the roadway.

Sponsor groups will be limited in size to twenty (20) individuals. A minimum ratio of one adult for every four children between the ages of 12 and 14 is required.

Sponsors will schedule clean-ups at least one week in advance.

Sponsors will appoint or select an authorized representative to serve as the spokesperson/coordinator. If the spokesperson/coordinator changes, the Adopting Party will assume responsibility to inform the new representative of the Adopt-a-Road Program requirements and to update their contact information with the City of Beaverton.

Sponsorship will not be granted to political parties, political candidates, elected officials, or entities, which would constitute partisan endorsement. Sponsor groups are not responsible for the collection of trash and litter from roadway medians, off-roadway surfaces, or granular shoulders.

Vehicle associated with the trash and litter pickup should not be parked along the shoulders of the roadway unless no alternative parking is possible. In addition, all individuals associated with the roadway clean-up must wear orange safety vests, gloves and any other appropriate safety materials at all times during the activity.

If, at any time following the adoption, the City of Beaverton, in its sole discretion, feels that the sponsor is not meeting the terms and conditions of the agreement, the city may terminate the agreement and remove sponsorship signs.



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Request (check one)    \_\_\_ New    \_\_\_ Renew    Application Date: \_\_\_\_\_, 20\_\_

*Complete all items, inserting "NA" if not applicable. Application is not complete until required attachments(s) are included.*

### Applicant Information

Organization or Applicant (Adopter)

Contact Name/Responsible Party

Address

City

State

Zip Code

Home/Work Phone

Other

Email

### Location Information

Please list three sections of roadway below in order of preference. Assignments will be based upon availability and the rules and regulations of the Adopt-a-Roadway Program.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

NOTE: Maximum number of total participants is 20. All volunteers are required to be 12 years old or older. When participants are 14 years of age or younger, the Adopting Party shall furnish minimum supervision of one adult to every four children (1:4 ratio). Accept responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or guardian. All participants are required to sign a waiver and agree to hold harmless the City of Beaverton and employees from all liability judgment, costs, expenses and claims growing out of damages or alleged damages of any nature whatsoever to any persons or property arising from the performance or non-performance of roadside work.

The City of Beaverton will install sign(s) for your road segment within 90 days of completing your first clean-up. Sign placement, size, content, location and scheduling of installation are at the sole discretion of the City.

#### Office Use Only

Assigned Roadway \_\_\_\_\_ Date \_\_\_\_\_ Approved by \_\_\_\_\_

**Adopt-a-Roadway Statement of Commitment**

The Adopt-a-Roadway Program is a partnership between the City of Beaverton and citizens of the City to care for a two mile segment of road and participate in making Beaverton a better place to live. Both the City and the individuals or groups adopting the road(s) (“Adopting Party”) make a commitment to each other to perform certain activities for keeping the neighborhoods clean and safe.

**The Adopting Party agrees to:**

- Remove litter along the designated section of a City road for a minimum of four times a year for a minimum of two years.
- Obtain a signed waiver and release form. The organization shall deliver the signed form(s) to the City of Beaverton Volunteer Coordinator prior to the activity and, as necessary, prior to any subsequent clean-up activity. Only those individuals who have signed the release and disclaimer forms may participate in the clean-up activities. For individuals under the age of 18, a parent or legal guardian must sign the waiver and release form on behalf of such an individual.
- Assure that all participants are responsible individuals and that participating minors are supervised by a parent or legal guardian.
- All volunteers are required to be 12 years old or older.
- When participants are 14 years of age or younger, the Adopting Party shall furnish minimum supervision of one adult to every four children (1:4 ration).
- Accept responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or guardian.
- Discuss safety precautions with project participants, make sure that participants sign in for each clean-up, confirm each participant has a waiver on file, and assure that all borrowed equipment and unused supplies are returned to the Adopt-a-Roadway Program following the completion of each project.
- Schedule clean-ups at least one week in advance. Submit clean-up report by the end of the month.
- Adhere to all safety guidelines provided, including avoidance of potentially hazardous items such as heavy objects, car batteries, needles, animal bodies or any other object that appears to be questionable.
- Appoint or select an authorized representative to serve as the spokesperson/coordinator. If the spokesperson/coordinator changes, the Adopting Party must inform the new spokesperson/coordinator of the Adopt-a-Roadway Program requirements and update their contact information with the City of Beaverton.

**The City agrees to:**

- Provide and install up to two Adopt-a-Roadway signs (one for each direction of traffic) with the Adopting Party’s name on each sign; within 90 days after the first clean-up has been completed.
- Provide the necessary safety equipment (e.g. litter bags, safety vests, etc.), written safety instructional material and remove the filled litter bags from the project site area.

**I have read and reviewed this Statement of Commitment and the documents listed below and understand the terms of our participation. I agree that the work will be done in accordance with the City of Beaverton regulations and that participation is subject to inspection and approval.**

Attachments:	Program Information	Liability Waiver	Safety Procedures
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\_\_\_\_\_  
Adopting Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Beaverton

\_\_\_\_\_  
Date

**Beaverton Adopt-a-Road Program**  
**WAIVER & RELEASE OF LIABILITY**

(Read this document carefully as it affects important rights that you have)

I, \_\_\_\_\_ (Name of adult participant or name of minor's parent/legal guardian), am aware that the City of Beaverton's Adopt-a-Road Program may involve risk of bodily injury or damage to property that may result from not only my own (or my minor child's) actions, inactions or negligence, but also from the actions, inactions or negligence of others, including but not limited to bodily injury or property damage that may result from the condition of the streets and sidewalks. I am also aware that there may be risks associated with picking up litter found on or by the streets and sidewalks.

Despite my knowledge of the risk involved, I assume on my own behalf (and on behalf of my minor child, if applicable) all the risks and accept responsibility for any damage or injury, temporary or permanent, arising out of or relating to my participating in the Adopt-a-Road Program. I also agree that in the event of an accident, illness or other incapacity associated with my (or my minor child's) participation in the volunteer activities, I will assume and pay for my own (or my minor child's) medical and emergency care expenses.

On my own behalf (and on behalf of my minor child, if applicable), I hereby release and waive all claims against and discharge and covenant not to sue the City of Beaverton, its Council, Mayor, employees and agents from any losses, liabilities, damages, claims and causes of actions whatsoever that arises out of or relates to the Adopt-a-Road Program. I intend this agreement to forever bind myself, as well as my estate, personal representatives, guardians, conservators, parents, heirs, executors, administrators or assigns.

The undersigned has read the above waiver and release, understands that he or she has given up substantial rights by signing it, and signs it voluntarily.

\_\_\_\_\_  
Signature of Participant  
Printed name: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Legal Guardian  
(If Participant is a minor – under 18)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Organization

**PARENT OR LEGAL GUARDIAN'S ADDITIONAL INDEMNIFICATION**

In addition to the terms and conditions set forth above relating to the waiver and release of liability, I agree to indemnify and defend the City of Beaverton, its Council, Mayor, employees, and agents from any losses, liabilities, damages, claims and causes of actions whatsoever that may be brought by or on behalf of Participant or any of Participant's family members that in any way arises out of or relates to the Adopt-a-Road Program.

**I HAVE READ AND AGREE TO THE ADDITIONAL INDEMNIFICATION.**

\_\_\_\_\_  
Signature of Parent or Legal Guardian of Participant  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Date

## **Adopt a Roadway Program** *Safety Procedures*

In order to ensure that all participants have a safe and pleasant experience, please abide by the following guidelines:

- Portable warning signs must be in place at both ends of the street section where work is occurring.
- Each participant must have previously completed a waiver.
- Each participant must sign in and out.
- Review safety procedures with each participant.
- Vehicles associated with the trash and litter pick-up should not be parked along the shoulders of the roadway unless no alternative parking is possible.
- All individuals associated with the roadway cleanup must wear orange safety vests, gloves and any other appropriate safety materials at all times during the activity.
- Supervisors shall be assigned to both adult and youth groups. Supervisors should be assigned before departing for the work site.
- All volunteers are required to be 12 years old or older. When participants are 14 years of age or younger, the Adopting Party shall furnish minimum supervision of one adult to every four children (1:4 ratio). Accept responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or guardian.
- Litter pick-up should be performed only in daylight hours and during good weather conditions.
- Work as a group facing oncoming traffic at all times.
- Do not cross the roadway unnecessarily; cross only at designated locations. Designated crossing locations should be determined by supervisor prior to starting work.
- Remain with the group to which you are assigned.
- Do not pick up potentially hazardous material such as heavy objects, car batteries, needles, animal carcasses, or any other object that appears questionable.