

**BEAVERTON COMMITTEE FOR COMMUNITY INVOLVEMENT**  
Minutes of September 24, 2018 Meeting

Attendees: See Sign-In Sheet

Visitors: Maria Rodriguez – City of Beaverton, Kevin Teater – Downtown Beaverton Association, Anna Slatinsky, Rob Zoeller, Sambo Kirkman – City of Beaverton.

Meeting called to order at 6:34 pm by Chair Birgit Miranda.

The minutes of the August meeting were approved following a correction regarding the NAC Engagement Subcommittee of BCCI on page two. The motion to correct was made by Vice Chair Sharon Dunham and seconded by Treasurer Terry Lawler who then moved and seconded the motion to approve the minutes which was done with no dissent.

Councilor Lacey Beaty was unable to attend the meeting and Lani Parr indicated that anyone with questions for Councilor Beaty regarding council matters should contact Lani.

Maria Rodriguez briefed the committee on Family Promise with an update on volunteer opportunities. She said Family Promise is a Beaverton based non-profit that partners with more than a dozen sites around the city to work with people in need by providing safe space for sleeping and eating. Families must have a child in the Beaverton School District to qualify for help. A van is provided to transport students to school. Flyers were passed around and sign ups for volunteering were encouraged.

Frosty Comer asked what, if anything, was being done to find jobs for the adults. Maria said each family is different. Each family is assigned a case manager and their needs are addressed individually. She noted that most of the adults are employed but the families are in need of permanent housing. Frosty asked if there were any metrics being used to justify expenditures and Maria said she would have to get back on that question. Lisa Stiller asked if it would be possible for BCCI to sponsor a family. Maria mentioned the car camping event scheduled for September 29 to bring awareness to housing problems. Jose Esparza noted that the proceeds from Oktoberfest are going to Family Promise.

The new Executive Director of Beaverton Downtown Association, Kevin Teater, was introduced. Kevin gave the committee a broad overview of what he is quickly learning about the area he described as Canyon to the North, 5<sup>th</sup> to the South, Lombard to the East and Stott to the West. He explained some of the events now being planned to bring people to the downtown area to show what it has to offer and how great it is. Oktoberfest is one such event, but Kevin said there will be larger events in the future and will focus on the design of downtown, where people can have a quality and safe experience. He is also looking forward to clean up events, design change discussions and opportunities along with economic development challenges to fill empty space, provide training and jobs. If you are interested in volunteering, please contact Kevin at Beaverton Downtown Association.

He mentioned that he and his group are working closely with the Visioning Committee. Lisa Stiller wondered if Kevin plans to bring back First Friday. Kevin said he'd been on the job a month and was still exploring what to bring back and what to drop. Sharon Dunham asked how he was doing that and Kevin replied that he is taking with business people in downtown and will form focus groups to find out what will work and what won't. Sharon asked if pop ups were part of the discussion and Kevin said there are a great idea but he needs to find the city staff person who will help with the inventory.

Jose Esparza asked Kevin what kind of capacity he has, and Kevin said he is the only full time staff person but he has a board of six people and would like to expand the board to nine. While his capacity will grow, right now Kevin says he is focused on structure and trying to figure out what the strengths and weaknesses of the organization are currently.

Chair Miranda asked about financing for the group and Kevin said some of the funding comes from the city, some from grants but none of the downtown businesses have to pay to belong to the association. Ramona Crocker asked how many businesses are represented and Kevin said he didn't have that figure off the top of his head but would know soon. Kevin said he would like to attend as many NAC meetings as he can in the near future to promote the association and its activities and to promote downtown Beaverton.

Frosty Comer asked what he was going to do to bring more businesses to downtown. Kevin said business recruitment was on his radar screen and mentioned that food carts from closed brick and mortar establishments in Portland were making their way to Beaverton as an example. Kevin noted that he

doesn't have a lot of capacity for business recruitment in addition to his other responsibilities. Jim Persey noted that parking for food carts is difficult and problematic. Kevin acknowledged that fact and noted that the city is opening up parking options, especially after business hours.

Rob Zoeller, Associate Planner and Sambo Kirkman, Senior Planner in the Community Development Department, asked BCCI for input as the city is about to be evaluated for Wireless Facilities. Specifically, they asked for BCCI's input on design considerations that will be taken to the Planning Commission and then to City Council for final approval. They provided a power point presentation that explained small cells, towers and what not that are involved in the ever growing wireless industry that impacts city residents and businesses. What that infrastructure looks like, where it placed and how it operates is very important to users and the providers of the service.

Questions from BCCI included who installs the infrastructure – answer – the carriers with permits from the city. Rob and Sambo noted that the goal of the process is to look at the standards the carriers will follow, what the carriers will have to maintain and to what extent city staff is involved. Federal Communication Commission regulations allow for a very short period of time for review and issuing permits and Beaverton will probably have to work with a specialty law firm to determine what it ultimately be able to have oversight for such as design of structures, etc. and placement.

Other questions involved connection to the internet, which could be part of the future, but right now the project involves wireless service. There was question about how this will impact emergency services, and the answer is that emergency services are part of the discussion, but they are regulated differently. Extensive discussions between carriers and the city and its law firm will help determine much of the cost and will also determine much of the involvement with first responders and emergency situations such as the Big One.

It was noted by the committee that there will be more demand for these services and structures in the future and that almost everyone is a data hog although Karin Olsen noted that she does not have a cell phone. The list of questions from city staff is extensive and BCCI members were asked to submit their questions, suggestions and concerns to city staff by October 1<sup>st</sup>. That includes suggestions for notice times and construction times. City staff hopes to take their report to the Planning Commission and City Council soon.

The committee broke for sub committee meetings at 7:50 pm.

The committee was called back to order by Chair Miranda who made the Matching Grant Sub Committee report saying BCCI will include the number of events that Matching Grants helped to fund along with the number of volunteer hours in the committee's annual report to City Council early next year. Birgit also said she and the Matching Grant subcommittee members are looking forward to getting the word out about Matching Grant opportunities and the brainstorming that will go into that process involving NACs and non-profits. We need volunteers!

Lisa Stiller said the planning for the Voter's Forum was proceeding at a quick pace. Tables will be set up at Beaverton High School at 6:15 pm October 18 to allow candidates more time to meet and greet. Lisa urged BCCI members to sign up to help on October 18. Lani asked for questions for legislative candidates. Word has to get out.

Terry Lawler noted that the Land Use Subcommittee continued the wireless design discussion with city staff and provided staff with a lot of input.

Chair Miranda told the group that the executive team wanted to move the annual elections for chair, vice chair, treasurer and recorder from November to October so we could focus on the Holiday Party in November. Eric Schmidt moved to do so, Jose Ezparza seconded. A vote was taken and Ramona Crocker was the only dissenting vote, saying she didn't think there was enough time and there weren't any names, that the process was being rushed. Frosty Comer agreed. Birgit issued a slate of nominations from the Nominating Committee. They are as follows: Chair – Birgit Miranda, Vice Chair – Sharon Dunham, Treasurer – Terry Lawler, Recorder – Eric Schmidt. Frosty Comer nominated Lisa Stiller for chair from the floor and Lisa agreed. There were no other nominations, but nominations can be made from the floor at the October meeting prior to the election.

In City News, Lani Parr reported that 40 restaurants have signed up for Restaurant Week. Opening night is September 27 at LaScala. Go to the city website for more information. The Boards and Committees recruitment deadline is October 1<sup>st</sup>. Every city board or committee has openings this year. Lani said that was unusual, but the sign up process on line is very easy and she urged BCCI members to inform their friends and families and get them involved.

Sharon Dunham reported the following action items:

Volunteer for Family Promise

Email city staff with wireless design suggestions, concerns

Nominations for October's election

Questions for Voters Forum, email Lani asap

Holiday Party volunteers needed to plan event

Sharon urged everyone to go to the library for BAM, the Beaverton Arts Mix in October

Questions for Councilor Beaty should be emailed to Lani Parr.

The meeting was adjourned at 8:30 pm.