



MEETING MINUTES

DATE: June 12, 2018

TIME: 2:30pm

LOCATION: Columbia River Room

Welcome and Introductions

- Meeting called to order at 2:39 pm by Skylar Johnson
- BCOA Members in Attendance:
 - Sky Johnson (Chair); Pam Rinehart (Vice Chair), Jo Anne Baumann, Beverly Sali, Janice Asher, Louis Weisberg, Kimberly Allchurch Flick, Hilary Greenebaum (Recorder), Carley Adams (city staff liaison),
 - BCOA Members Absent: Shannon Wiseman, Patty Bennett, Suzanne VanSlyke,

Visitor Comment Period

- LaDonna Leake from Beaverton Lodge Retirement (celebrating 30 years private ownership) is curious and interested in observing what we do.
- Elaine Hartman (community member) is pleased to be here.

Approval of Previous Minutes

Read and review minutes, approved with idea to add guest's role in the community

Mental Health Event Update:

Kim Jackson moved to Clackamas Aging and Veteran Services. With the recent new job out of Washington County, the group decided we would still go forward with event planning. See actions below for follow up; we will bring findings back to our next meeting and discuss.

Actions:

- Keep the library booked as a possible venue for mental health event on November 3, 2018
- Keep going forward with planning

- Reach out to geriatric and mental health professionals who can speak about the progression of mental health issues along a continuum: beginning, middle extreme stress, suffering, isolation, addiction,
- Lou will reach out to OHSU and Veterans
- Sky will reach out to the new person who is in Kim's position now (Shannon Baggerman)
- Beverly will reach out to Dr Hodges from St Vincent's
- Plan to get a lot of ideas and bring next month to discuss
- Bev suggested ending the event on a happy high note. For example, a 97-year-old inspiration! Bev will follow up with her friend.

Promotional Material Discussion

We have \$384 to purchase promotional items before July 1, 2018.

Jan reported on polo shirt costs. \$16.75 each in Beaverton "blue" with BCOA logo. Turn around less than one week. We will also purchase a few extras to loan out at events to city personnel or volunteers.

Sign/banner pop up estimated at \$300. Measures 79" x 33 inches. Turn around 2-3 days. Fast Signs.

Action: Unanimous vote yes purchase polo shirts. Jan and Carly will facilitate the shirt order.

Action: In the near future, we will look to Encore Productions for promotional bags with the BCOA logo to hand out at events.

Resource Guide Commitment: BRG is starting to charge \$150 per article. Discussion about feasibility of continuing.

Discussion about committing to \$150 per issue. Discussion of content: Quarterly input, and/or follow up on speakers/ events. The group decided not to write monthly consistent articles as we have in the past. The City of Beaverton can also send out articles to various publications through their PR channels.

Action: Carley will follow up and get back with the group about how we can facilitate articles to promote the groups' efforts in the community.

BCOA March Event Follow Up:

Event planning Template Sheet: Sky shared an excellent planning tool, with time line and specific tasks delineated. We can use for all event planning in future.

Action: Sky will send to us electronically

Survey Questions Post Events:

Carley Adams shared a generic set of questions to use on Survey Monkey post events.

New Business

Elsie Stuhr Health and Wellness Fair is scheduled for Oct. 6, 2018 (9:00 AM - 1:00 PM)

Do we want to be part of it?

Action: JoAnne will find out more information and get back with is about non-profit costs and space. Jo Anne will work with Carley Adams for any needed city information or non-profit designation.

Beaverton City Staff Liaison Report

Carley Adams: City Council update

- Two neighborhoods in Beaverton have won national awards! Five Oaks Triple Creek NC received first place Neighborhood of the Year Beautification for restoration and habitat improvements in autumn ridge Park and Willow Creek Greenway. The highland NAC received second place in the Neighborhood of the Year Neighborliness award for hosting a walking tour and fall Turkey Trot fun run.
- Both of these neighborhoods utilized Beaverton matching grant funds to support their community development. Learn more at www.BeavertonOregon.gov/neighborhood.
- June first the library kicks off their summer reading program, *Libraries Rocks*, for people of all ages! Please visit the library for more information on these great programs!
- The city of Beaverton received 15 applications for community events, using matching funds. The city will review these for future, new community events.

Adjournment

- Meeting adjourned at 3:45 PM