

Monday, June 15, 2015
Social Services Funding Committee Meeting
5th Floor Columbia River Rm
The Beaverton Building

Meeting Minutes

Committee Members Present: Carmela Bowns, Richard Eyde, Laura Mitchell, and staff liaison Megan Cohen.

The meeting was called to order at 6 p.m.

Staff Liaison Megan Cohen provided an update about the annual report to City Council. The council approves of the direction in which the committee is heading and appreciates recent changes to the process. They approved the recommendations by the SSFC, which will be finalized pending budget approval at the end of the month.

Additionally, contracts are in the process of being drafted for awarded organizations, to be sent in July. The first payment will be sent out at that time.

Other business:

- Carmela Bowns and Faridah Haron's terms expire at the end of the year
- Two nonprofit workshops have been scheduled: Oct. 2 Budget Workshop with the Vision Action Network and a Nov. 10 Funder Workshop with the Oregon Community Foundation

The committee discussed the quarterly reporting forms. They recommended that the forms be drafted to include more narrative questions and that organizations submit two reports per year. They will be reviewed by the committee the month after submittal.

The committee suggested half-hour site visits that are informal in nature with each grantee. Future meetings will be held on the second Tuesday of every-other month.

The meeting was adjourned at 8:00PM. The next meeting will be held on Tuesday, Sept. 8th at 6:30pm in the 3rd Floor Tualatin River Rm of The Beaverton Building.

Tuesday, Sept. 8, 2015
Social Services Funding Committee Meeting
3rd Floor Tualatin River Rm
The Beaverton Building

Meeting Minutes

Committee Members Present: Carmela Bowns, Richard Eyde, Laura Mitchell, Ryan Hoppes, Lisa Stiller, and staff liaison Megan Cohen.

The meeting was called to order at 6:30 p.m.

Staff Liaison Megan Cohen reported that contracts had been sent to all grantees for FY 15-16, and reminded the committee about upcoming workshops.

Board members Dick Eyde & Lisa Stiller provided a short summary of their site visits to St. Cecilia and Meals on Wheels.

The committee discussed the updated progress report forms and site visit forms. They unanimously approved both.

The meeting was adjourned at 7:30PM. The next meeting will be held on Tuesday, Nov. 10 at 6pm in the 3rd Floor Tualatin River Rm of The Beaverton Building.