



# WEST SLOPE NEIGHBORHOOD MEETING

Tuesday, October 21, 2014 (7:00 PM)

West Sylvan Middle School Library  
8111 SW West Slope Dr., Portland 97225

#### VISIT US ON THE WEB

[www.BeavertonOregon.gov/WestSlope](http://www.BeavertonOregon.gov/WestSlope)



#### VISIT US ON FACEBOOK

[www.Facebook.com/WestSlopeNeighborhood](http://www.Facebook.com/WestSlopeNeighborhood)

#### CARL TEBBE, CO-CHAIR

503-969-8020 • [wsnacchair@gmail.com](mailto:wsnacchair@gmail.com)

#### DAN COX, CO-CHAIR

503-780-0963 • [dcox5353@gmail.com](mailto:dcox5353@gmail.com)

#### JOE WHITTINGTON, CO-CHAIR

503-706-2195 • [wsnacchair@gmail.com](mailto:wsnacchair@gmail.com)

## AGENDA

### *Meeting Chair – Carl Tebbe*

- 7:00 - 7:05 Welcome and Introductions
- 7:05 - 7:15 Tualatin Valley Fire and Rescue Report
- 7:15 - 7:30 Beaverton Police Report
- 7:30 - 7:50 **Jabra Khasho, City of Beaverton Traffic Engineer** – Jabra will discuss issues and traffic calming on Canyon Lane.
- 7:50 - 8:30 **ODOT Representative** – A representative from ODOT will discuss projects on Canyon Road and take your questions.
- 8:30 - 8:40 **West Slope NAC Annual Nominations and Elections** - We are seeking more active members so please attend and learn about the opportunities. Attend meetings regularly, join the board of directors, or become an officer. Officer positions include Chair, Vice-Chair, Recorder, Treasurer, and Beaverton Committee for Community Involvement (BCCI) Representative. It only takes a few hours each month to make a difference in your community! **See the back of this agenda for more details about the officer positions.**
- 8:40 - 8:50 Old Business
- Approval of September minutes
- 8:50 - 9:00 New Business
- 9:00 Adjourn

We next meet on Tuesday, November 18,  
2014. Please join us!

ADA Notice: This information is available in large print upon request and assistive listening devices or sign language interpreters are available at any public meeting with five days advance notice.

#### NEIGHBORHOOD PROGRAM

[www.BeavertonOregon.gov/Neighborhood](http://www.BeavertonOregon.gov/Neighborhood)

Contact: Jason Wachs, 503-526-2543

[jwachs@BeavertonOregon.gov](mailto:jwachs@BeavertonOregon.gov) or

Miles Glowacki, 503-526-3706

[mglowacki@BeavertonOregon.gov](mailto:mglowacki@BeavertonOregon.gov)



#### VISIT THE CITY CALENDAR

[www.BeavertonOregon.gov/Calendar.aspx](http://www.BeavertonOregon.gov/Calendar.aspx)

#### *Don't have a computer?*

Use free internet access at the

Beaverton City Library, 12375 SW Fifth St.

## **NAC LEADERSHIP POSITIONS**

Each position is responsible for a variety of duties which are described below. If you have questions about any of the responsibilities, please call the Neighborhood Program at 503-526-2543 or send an email to [neighbormail@BeavertonOregon.gov](mailto:neighbormail@BeavertonOregon.gov).

### **Chair:**

- presides over all regular meetings, calls special meetings as deemed necessary, and assigns members to any ad hoc committees;
- leads NAC meetings in a fashion that allows everyone to be heard and encourages participation from all members;
- prepares the agenda for all meetings;
- serves as the primary contact for his/her NAC for the city to send notices of proposed development projects and other city information;
- communicates regularly with Neighborhood Program staff and is able to receive telephone calls and/or emails pertaining to the NAC during regular business hours in the event city staff, potential developers, or speakers need to discuss NAC business with the chair;
- contacts the Neighborhood Program to inform staff when a meeting has been cancelled, so the necessary steps may be taken to note the cancellation on the city calendar as soon as possible, and
- serves as the NAC's media contact.

### **Vice Chair:**

- fulfills the position of chair in the absence of the NAC chair;
- takes on other duties if the chair is absent for an extended period of time;
- assists the chair during meetings by serving as a timekeeper and helping facilitate the meetings, and
- greets members arriving at the NAC meetings.

### **Recorder:**

- takes minutes of all regular and special meetings regardless if there is a quorum in order to ensure members not present can learn about NAC discussions.
- submits minutes to the Neighborhood Program;
- makes sure that everyone attending the meeting signs the sign-in sheet;
- submits a sign-in sheet for each meeting to the Neighborhood Program;
- notifies the Neighborhood Program when there has been a change in the board's leadership, general board membership, or when new board members or officers are elected.

### **Treasurer:**

- receives all funds, keeps accurate record of receipts and expenditures, and provides a report of account status to be approved by the NAC membership;
- disburses funds only when they have been authorized according to the NAC's bylaws;
- submits an annual financial report to the association and prepares other reports as required, and
- provides information, as required, to the state or other organizations if the NAC is registered as a non-profit.

### **Beaverton Committee for Community Involvement (BCCI) Representative:**

- attends monthly meetings of the BCCI and represents the NAC at those meetings. The BCCI provides time on their agendas for NAC representatives to discuss any issues, concerns, or needs of the NAC;
- provides a BCCI report at each NAC meeting that includes what was discussed and any follow-up that the BCCI needs from the NAC, and
- fulfills all other duties as required for all BCCI members. Learn more by visiting [www.BeavertonOregon.gov/BCCI](http://www.BeavertonOregon.gov/BCCI)