



# DENNEY WHITFORD/RALEIGH WEST NEIGHBORHOOD MEETING

Thursday, October 23, 2014 (7:00 PM)

McKay Elementary School, Cafeteria  
7485 SW Scholls Ferry Rd.

## VISIT US ON THE WEB

[www.BeavertonOregon.gov/DenneyWhitford\\_RaleighWest](http://www.BeavertonOregon.gov/DenneyWhitford_RaleighWest)



## VISIT US ON FACEBOOK

[www.Facebook.com/DenneyWhitfordRaleighWestNeighborhood](http://www.Facebook.com/DenneyWhitfordRaleighWestNeighborhood)

## ERNIE CONWAY, CHAIR

503-646-5688

[e-systems@consistency.net](mailto:e-systems@consistency.net)

## AGENDA

- 7:00 - 7:05 **Welcome and Introductions** - All in attendance. Please be sure to complete the sign-in sheet.
- 7:05 - 7:15 **Tualatin Valley Fire & Rescue Report** (Fire Station 53)
- 7:15 - 7:25 **Beaverton Police Department** - Monthly Update and Report
- 7:25 - 7:30 **Treasurer's Report** - Martha Schauffler, Treasurer
- 7:30 - 7:35 **Consent Agenda:**
- Approval of September 2014 minutes
- 7:35 - 8:25 **Old Business:**
- **Denney Whitford/Raleigh West Census Overview** – Megan Cohen, Neighborhood Program – Join us to learn about the demographics of our neighborhood.
  - **Open Discussion** – Is there interest in the NAC to host a city and county forum on the potential for pedestrian improvements on SW Laurelwood Ave. between Scholls Ferry Rd. and Beaverton Hillsdale Highway?
  - Update on Washington County CPO3 area's consideration to annex, incorporate as a city, or other options.
  - Discussion of possible submissions by residents for projects the NAC may focus on.
  - **Nominations and election of DW/RW officers (Who are also board members) for 2015.**
    - Nominations of all positions are open to anyone residing within the city limits and within the DW/RW NAC borders. Anyone in attendance who lives within the NAC may nominate and/or vote. **See the back of this agenda for a description of each officer position to learn more.**
- 8:25 - 8:30 **New Business**
- 8:30 **Adjourn**

**Our next meeting is Thursday, January 22, 2015. We hope to see you there!**

ADA Notice: This information is available in large print upon request and assistive listening devices or sign language interpreters are available at any public meeting with five days advance notice.

## NEIGHBORHOOD PROGRAM

[www.BeavertonOregon.gov/Neighborhoods](http://www.BeavertonOregon.gov/Neighborhoods)

Contact: Jason Wachs, 503-526-2543

[jwachs@BeavertonOregon.gov](mailto:jwachs@BeavertonOregon.gov) or

Miles Glowacki, 503-526-3706

[mglowacki@BeavertonOregon.gov](mailto:mglowacki@BeavertonOregon.gov)



## VISIT THE CITY CALENDAR

[www.BeavertonOregon.gov/Calendar.aspx](http://www.BeavertonOregon.gov/Calendar.aspx)

### *Don't have a computer?*

Use free internet access at the

Beaverton City Library, 12375 SW Fifth Street

## **NAC LEADERSHIP POSITIONS**

Each position is responsible for a variety of duties which are described below. If you have questions about any of the responsibilities, please call the Neighborhood Program at 503-526-2543 or send an email to [neighbormail@BeavertonOregon.gov](mailto:neighbormail@BeavertonOregon.gov).

### **Chair:**

- presides over all regular meetings, calls special meetings as deemed necessary, and assigns members to any ad hoc committees;
- leads NAC meetings in a fashion that allows everyone to be heard and encourages participation from all members;
- prepares the agenda for all meetings;
- serves as the primary contact for his/her NAC for the city to send notices of proposed development projects and other city information;
- communicates regularly with Neighborhood Program staff and is able to receive telephone calls and/or emails pertaining to the NAC during regular business hours in the event city staff, potential developers, or speakers need to discuss NAC business with the chair;
- contacts the Neighborhood Program to inform staff when a meeting has been cancelled, so the necessary steps may be taken to note the cancellation on the city calendar as soon as possible, and
- serves as the NAC's media contact.

### **Vice Chair:**

- fulfills the position of chair in the absence of the NAC chair;
- takes on other duties if the chair is absent for an extended period of time;
- assists the chair during meetings by serving as a timekeeper and helping facilitate the meetings, and
- greets members arriving at the NAC meetings.

### **Recorder:**

- takes minutes of all regular and special meetings regardless if there is a quorum in order to ensure members not present can learn about NAC discussions.
- submits minutes to the Neighborhood Program;
- makes sure that everyone attending the meeting signs the sign-in sheet;
- submits a sign-in sheet for each meeting to the Neighborhood Program;
- notifies the Neighborhood Program when there has been a change in the board's leadership, general board membership, or when new board members or officers are elected.

### **Treasurer:**

- receives all funds, keeps accurate record of receipts and expenditures, and provides a report of account status to be approved by the NAC membership;
- disburses funds only when they have been authorized according to the NAC's bylaws;
- submits an annual financial report to the association and prepares other reports as required, and
- provides information, as required, to the state or other organizations if the NAC is registered as a non-profit.

### **Beaverton Committee for Community Involvement (BCCI) Representative:**

- attends monthly meetings of the BCCI and represents the NAC at those meetings. The BCCI provides time on their agendas for NAC representatives to discuss any issues, concerns, or needs of the NAC;
- provides a BCCI report at each NAC meeting that includes what was discussed and any follow-up that the BCCI needs from the NAC, and
- fulfills all other duties as required for all BCCI members. Learn more by visiting [www.BeavertonOregon.gov/BCCI](http://www.BeavertonOregon.gov/BCCI)