

**HUMAN RIGHTS ADVISORY COMMISSION
MINUTES OF THE REGULAR MEETING**

June 4, 2014

Present: Commissioners Farrah Chaichi, Jeni Felker, Esther Griffin, Kim Lawler, Anna Petrov, Sheri Struk, Juanita Villarreal, Alternate Commissioner Jamal AbuSneineh.

Absent: Commissioner Griffith Masters, Alternate Commissioners Victor Mena and Shannon Younce, Ex-Officio Police Chief Spalding, City Council Liaison Ian King and City Staff Liaison Bob Crocker.

The meeting was called to order at 6:31 p.m. Minutes of the May 7, 2014 meeting were reviewed and approved as written. Commissioner Villarreal moved to approve and Commissioner Felker seconded. Passed.

Communications from the City Staff Liaison: Per an email from Mr. Crocker, commissioners who will be participating in the City's Picnics in the Park should review instructions pertaining to arrival time and set up.

Communications from the City Council Liaison: No update.

Communications from Police Chief Spalding: No update.

Reports from meetings/events attended

Washington County Human Rights Council: The Council is continuing to work on a Human Rights survey which will be distributed in the fall. Commissioner Griffin has been working on a section of the survey which pertains to Washington County schools. (HRAC was previously going to create a questionnaire to survey Beaverton's needs; however, the project is being put on hold due to possible redundancy with the Washington County survey.)

Project Updates

Human Trafficking: No new information to report.

Human Rights Award: Quarter-sheet cards with information about the award were created and each commissioner at the meeting was given cards to distribute. Additionally, cards will be handed out at the Picnics in the Park and at the Beaverton's Farmer's Market. The Human Rights Award form is available online and a notice about the award is in the July/August "Your City" publication.

Picnics in the Park: Commissioner Griffin reviewed the material HRAC will distribute at the Picnics. She instructed commissioners who will be tabling the event to bring tape for displaying student artwork.

Work Session

Procedures for Handling Citizen Complaints (PHCC): Commissioner Griffin led a discussion of changes needed in the PHCC. She reported that she met with the City Attorney, Bill Kirby, and he suggested a number of possible changes. Commissioners also recommended a number of changes. Commissioner Griffin will meet with Mr. Kirby again in August, but will email him with some questions before then.

By-laws: HRAC by-laws must be reviewed annually and Commissioners Griffin and Struk will be working on updating the by-laws.

Miscellaneous

Upcoming Cultural Conversation Speakers: The next Cultural Conversation will be held in September; Commissioner Lawler and Alternate Commissioner AbuSneineh are working on inviting speakers for this Multicultural Conversation. The press release for the Cultural Conversation will need to be submitted to the City 5-6 weeks before the event and should include names of the speakers. The Commission is also considering a Cultural Conversation involving homeless youth and service providers for October.

Motion to adjourn was made by Commissioner Struk; seconded by Commissioner Villarreal. Meeting was adjourned at 8:45 p.m.