

Tuesday, January 14, 2014  
Social Services Funding Committee Meeting  
3<sup>rd</sup> Floor Conference Room  
Beaverton City Hall

### Meeting Minutes

**Committee Members Present:** David Harrison, Carmela Bowns, Bill Wood, Alan Johnson, Faridah Haron, Patricia Longua and Andrea Nelson.

The meeting was called to order at 6:00 p.m. and the committee members introduced themselves and reviewed their contact information for accuracy.

Andrea Nelson provided an overview of the social services grant application process including proposed meeting dates, the schedule for the full application process and the project ranking sheet.

The group discussed the ranking sheet and reached a consensus that they would like to individually rank the applications and then review the results as a group before making decisions regarding award amounts. Group members also asked if the City has background data on issues like homelessness and poverty they could read before reviewing applications. Andrea agreed to check with various City staff to see what information is available. Andrea also shared with the group that the staff liaison has traditionally taken the committee's recommendations to Council, but now that the committee is a formal City board that it would be ideal for the chair to make the annual presentation to Council.

The group reviewed the proposed meeting dates. Patricia indicated a conflict on the 19<sup>th</sup> of February, and the group agreed that if any date from the calendar could be dropped, the 19<sup>th</sup> would be the first one to eliminate.

Andrea then asked the group for nominations for SSFC chair. Bill nominated David, which was seconded by Alan. No other nominations were presented and the group voted to appoint David as chair for 2014. Andrea asked for nominations for vice-chair. Bill nominated Patricia, which was seconded by Carmela. No other nominations were presented and the group voted to appoint Patricia as vice-chair for 2014.

The meeting adjourned at 7:10 p.m. The next meeting will be held on Wednesday, February 12th at 5:30 pm in the 3<sup>rd</sup> Floor Conference Room of Beaverton City Hall.

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