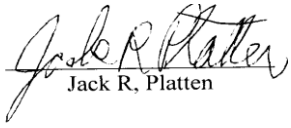


**CITY OF BEAVERTON  
NEIGHBORHOOD ASSOCIATION COMMITTEE  
MEETING MINUTES**

<b>NAC: West Slope</b>	<b>Date: January 21, 2014</b>
<b>BOARD MEMBERS PRESENT:</b>	<b>QUORUM PRESENT: Yes</b>
Joe Whittington, Co-Chair	Carl Tebbe, Co-Chair
Dan Cox, Co-Chair	Ken Wolfgang, Treasurer
Jack Platten, Recorder	Terry Lawler, BCCI Representative
Phyllis Whittington	Jerry Denton
Kent Slack	
<b>NAC GENERAL MEMBERSHIP PRESENT:</b>	
Gwyneth Olmstead	Stephen Mala
Eve Heidtmann	Denis Heidtmann
Pat Jessor	Katia Jessor
<b>OTHERS PRESENT:</b>	
Officer Jim White, Beaverton Police Department.	On Duty crew, Engine No. 65 Tualatin Valley Fire and Rescue
Elizabeth Steiner Hayward, State Senator	Nick Loftis
<b>MEETING START TIME: 7:00 pm</b>	<b>MEETING ADJOURN TIME: pm</b>
<b>RECORDERS SIGNATURE:</b>  Jack R. Platten	<b>DATE: January. 2013</b>

According to the Oregon Public Meeting and Records Laws, meeting minutes shall include at least the following

:

- members present
- motions, proposals, resolutions, orders, ordinances, and measures proposed and their disposition.
- results of all votes and, except for public bodies consisting of more than 25 members, unless requested by a member of that body, the vote of each member by name
- the substance of any discussion on any matter; and
- subject to the Public Records Laws, a reference to any document discussed at the meeting

Minutes need not be a verbatim transcript and the meeting does not have to be recorded unless otherwise required by law.

## ITEMS DISCUSSED:

The January 21, 2014 meeting of the West Slope NAC was held at the West Sylvan Middle School library. Following the call to order by co-chair Joe Whittington, and mutual introductions by those present, the following items were presented to and discussed by the NAC members and visitors present at the meeting:

### Reports:

Officer Jim White from the Beaverton Police Department was present, and gave a report on activity in the NAC during August of last year, the most recent statistics available. Crimes in the NAC area, all occurring on Canyon Road, included one auto theft, one assault, one DUI and several others. The plans for rehabilitating and rebuilding the current city hall in order to consolidate all the police and municipal court activities in one building are proceeding. There will be a \$35,000.00 bond measure on the November ballot to provide funds. Car seat clinics and free shredding events are scheduled for the Kuni BMW parking lot, and the Tektronix parking lot on 2/8/14 from 10:00 am to 1:00 pm, or whenever the shredding trucks are full. We are requested (but not required) to bring three cans of food for the Oregon Food Bank.

The on duty shift from Engine 65 of the TVF&R was present and gave a presentation on their station's activities in the preceding month, The revised method of CPR is being taught in classes, which emphasizes continual and repeated chest pressure, without trying to breathe air into the victim. The crew repeated information about an app which provides general notification about a cardiac arrest within one mile of a person carrying a smart phone, etc. with the 3 appropriate app loaded. The police department is also carrying devices with this app loaded, and officers have received training in the modified CPR method.

Ken Wolfgang, the Treasurer presented a report that as of December 31, the last statement, the balance in the treasury remained the same, however since the month's end, he had paid \$84.10 for sign covers to place on the NAC's sandwich board meeting signs, to use whenever a meeting is scheduled for the TVF & R Station 65. A copy of the invoice is attached to these minutes.

Elizabeth Steiner Hayward, the State Senator for District discussed her experiences in the last legislative session and committee work, as well as her expectations for the forthcoming 35 day session. There was a lengthy question and answer period and discussion, primarily about health insurance, the problems with Cover Oregon, and related issues.

Nick Loftis, a candidate for Eagle Scout, presented his proposal for a community service project, a copy of which is attached. He discussed the time and financial requirements for his project, which involves improving safety for persons using a bus stop on Canyon Road. The bus stop is technically not in the West Slope NAC, but would greatly benefit NAC residents dependent on public transit. The question of a financial contribution by the NAC was deferred until a similar presentation had been made to the neighboring NAC, with the expectation that a decision would be made in the February NAC meeting.

### Old Business

Ken Wolfgang reported that the new signs, with provision for indicating that NAC meetings were being held at either the Engine 65 TVF&R station, or the West Sylvan Middle School, as appropriate, had been completed and that he had them at the meeting, for delivery to the persons having responsibility for the existing meeting notice signs.

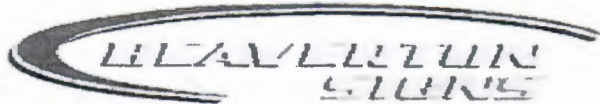
### New Business

The minutes of the December 10, 2013 West Slope NAC meeting were approved as amended to correct the spelling of Representative Read's name on motion duly made, seconded and unanimously carried.

There being no further business to come before the meeting, it was adjourned at 9:00 pm upon motion duly made, seconded and unanimously carried.

Respectfully submitted

Jack Platten, Recorder



3899 S.W. Hall Blvd.  
 Beaverton, OR 97005  
 Phone: 503-672-9037  
 Fax: 503-574-4741  
 Tax ID: 93-1250154

**Invoice Number 10397**

P.O. #: 0  
 Estimate Number: 0  
 Requested Date: No Date Specified  
 Ship Via:  
 Clerk: mh  
 Order Date 1/16/2014 - 1:32PM  
 Due Date 1/27/2014 - 11:54 PM  
 Printed Date: 1/16/2014 - 1:32:24PM  
 External Customer #: 0

**Bill To:**  
**West Slope NAC**  
 Mr. Ken Wolfgang  
  
 Beaverton, OR  
 Phone: (503)-297-6024 Ext: / Fax: (503)-\_\_\_\_-\_\_\_\_  
 E-Mail:

**Ship To:**  
**West Slope NAC**  
 Mr. Ken Wolfgang  
  
 Beaverton, OR  
 Phone: (503)-297-6024 Ext: / Fax: (503)-\_\_\_\_-\_\_\_\_  
 E-Mail:

**INVOICE DESCRIPTION**

Vinyl On PVC

Product Code	Sides	Color	Quantity	Vert	Horiz	Depth	Price @	Total
RTA Vinyl Oracal	1	Multi	8.00	5.00 Inch	24.00 Inch	1.00 Inch	\$8.95	\$71.60

Oracal 651 5-Year

Product Code	Sides	Color	Quantity	Vert	Horiz	Depth	Price @	Total
MISC	1		10.00	0.00 PER EACH	0.00 PER EACH	0.00 Per Each	\$1.25	\$12.50

Velcro

*Chk # 102*

**Notes/Ship to:**

Sub-Total	\$84.10
Taxable	\$0.00
Non-Taxable	\$84.10
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$84.10
Deposits	
Payments	
Finance Charges	\$0.00
<b>Balance</b>	<b>\$84.10</b>

Customer #: 8067  
 Customer Tax ID:  
 Terms: 50% Deposit, Bal at Completion  
 Salesperson: Michael Holman  
 Date Picked Up:

Clerk: \_\_\_\_\_ x \_\_\_\_\_  
 Customer Signature



# Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's name Nick Loftis

## Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.



# Eagle Scout Service Project Proposal

## Project Description and Benefit

Eagle Scout candidate: Nick Loftis

Briefly describe the project. Attach sketches or "before" photographs if these will help others visualize it.

I will be improving Tri-Met bus stop #892 located along Canyon Road in Portland, OR. This is very close to my neighborhood and across Canyon Road from Tri-Met stop #890, which my brother improved last year for his Eagle Scout Service Project.

The project will consist primarily of building a retaining wall, backfilling gravel, constructing a concrete slab, and installing a bus bench.

Tell how your project will be helpful to the beneficiary. Why is it needed?

This project is needed because there are kids that go to Lincoln High School which use this stop to commute to school. There is also an elder care home located across the street and residents use the bus as their primary source of transportation. I also have a little brother with Downs Syndrome that will most likely use the bus when he is older and improving the stop with a bench will make the stop safer for him.

When do you plan to begin work on the project? March 1, 2014

How long do you think it will take to complete? April 1, 2014

## Giving Leadership

Approximately how many people will be needed to help on your project? 8 to 10 people a day.

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

I will recruit them from my neighbors, family, and Scouts from my Troop.

What do you think will be most difficult about leading them?

The most difficult thing will be to have people work to a tight schedule since we will be working with concrete. Also, working near a busy highway will be a safety concern. We will need to have a traffic control plan and a good safety plan.

## Materials

*(Materials are things that become part of the finished project, such as lumber, nails, and paint.)*

What types of materials, if any, will you need? You do not yet need a detailed list of exact quantities, but you must show you have a reasonable idea of what is required.

- Concrete
- Bricks
- Mortar
- Gravel
- Sand
- Bench and fasteners

## Supplies

*(Supplies are things you use up, such as masking tape, tarps, and garbage bags.)*

What kinds of supplies, if any, will you need? You do not yet need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

- Wood for forms
- Tarps
- Garbage bags

# Eagle Scout Service Project Proposal

## Tools

What kinds of tools, if any, will you need?

- Shovels
- Picks
- Rakes
- Brooms
- Wheel Barrels
- Concrete finishing tools
- Hammer
- Vibratory plate compactor

## Permits and Permissions

*(Note that property owners normally secure permits.)*

Will you need to secure permissions or permits (for example, building permits)? Who will obtain them? How much will they cost? How long will it take to secure them?

I have received permission from Tri-Met. I will need to process the application and permit from ODOT to occupy or perform operations upon a state highway. This has no cost. I will also have to get the permission of my neighborhood and the neighborhood across the street. I may also have to close off one lane of traffic so it would be safer for people to work.

## Preliminary Cost Estimate

*(You do not need exact costs. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses.)*

*(Enter your estimated expenses)*      **Fundraising** Explain where you will get the money for total costs indicated below, left.

Items	Cost	
Materials	\$2000	I be soliciting donations from family and friends. I expect to raise \$1,500 in donated funds. I will also be applying from a matching donation from my Neighborhood Association Committee (NAC). They can match up to \$1,500. Finally I will go to some stores and ask if they could either give us donations, discounts, and tools.
Supplies		
Tools	\$200	
Other*	\$500	
<b>Total costs:</b>	2700	

*\*Such costs as food, water, gasoline, parking, permits, equipment rental, sales tax, etc.*

## Project Phases

Think of your project in terms of phases and list what they might be. The first might be to complete your final plan. Others might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated.

1. I would get approvals from Tri-Met, ODOT and the owner of the property behind the bus stop.
2. I would then tell my neighborhood and the neighborhood across the street to make sure there is no opposition to the project.
3. Make a list of supplies and go to stores and ask if they could donate and go to the Troop to see if anyone has some tools that we would need.
4. Would complete a site specific health and safety plan.
5. Have a meeting with everyone who is going to volunteer and discuss the work sequencing and work schedule.
6. Purchase the rest of the materials that I haven't got from donations.
7. Project work weekend(s).
8. Finish service project workbook.

## Logistics

*(A Tour Plan has also been called a "Tour Permit." Check with your council service center to determine if one is required.)*

How will you handle transportation of materials, supplies, tools, and helpers? Will you need a Tour Plan?

All materials will be per-purchased and stored at my house which is a block away from the project site. Materials will be transported to the site the morning of the first work day in my dad's car. Concrete will be ordered and delivered when ready and would be transported by a volumetric truck.



## Eagle Scout Service Project Proposal, continued

### Safety Issues

*(The Guide to Safe Scouting is an important resource in considering safety issues.)*

Describe the hazards and safety concerns you and your helpers should be aware of as this project is conducted.

The only hazards would be that we are close to a highway with cars. We will also use some tools that could be hazardous (e.g. picks, axes, vibratory plate compactor)

### Further Planning

*(You do not have to list every step, but it must be enough to show you have a reasonable idea of how to complete a final plan.)*

List some action steps you will take to complete a final plan. For example, "Complete a more detailed set of drawings."

- Following up with approval of the adjacent property owner.
- Make sure that we can get a lane of traffic closed off.
- Secure a volumetric truck that would be able to work on the weekends.
- Complete site specific health and safety plan and traffic control plan.
- Complete a brochure to hand out during neighborhood public outreach.
- Send out donation letters to friends and family.
- Complete detailed project schedule.

### Candidate's Promise

*(Signed before approvals below are granted)*

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 21. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Unit Leader Approval\*

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Unit Committee Approval\*

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Beneficiary Approval\*

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) that we have agreed to. We understand any fundraising he conducts will be in our name and that funds left over will come to us. We will provide receipts to donors as required.

Signed \_\_\_\_\_

Date \_\_\_\_\_

### Council or District Approval

I have read sections 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout Service Project, in the *Guide to Advancement*, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to complete a final plan and further encourage him to share it with a project coach.

Signed \_\_\_\_\_

Date \_\_\_\_\_

*\*While it makes sense to obtain them in the order they appear, there shall be no required sequence for the order of obtaining approvals marked with an asterisk (\*). However, council or district approval must come after the others.*









Current Bus Stop

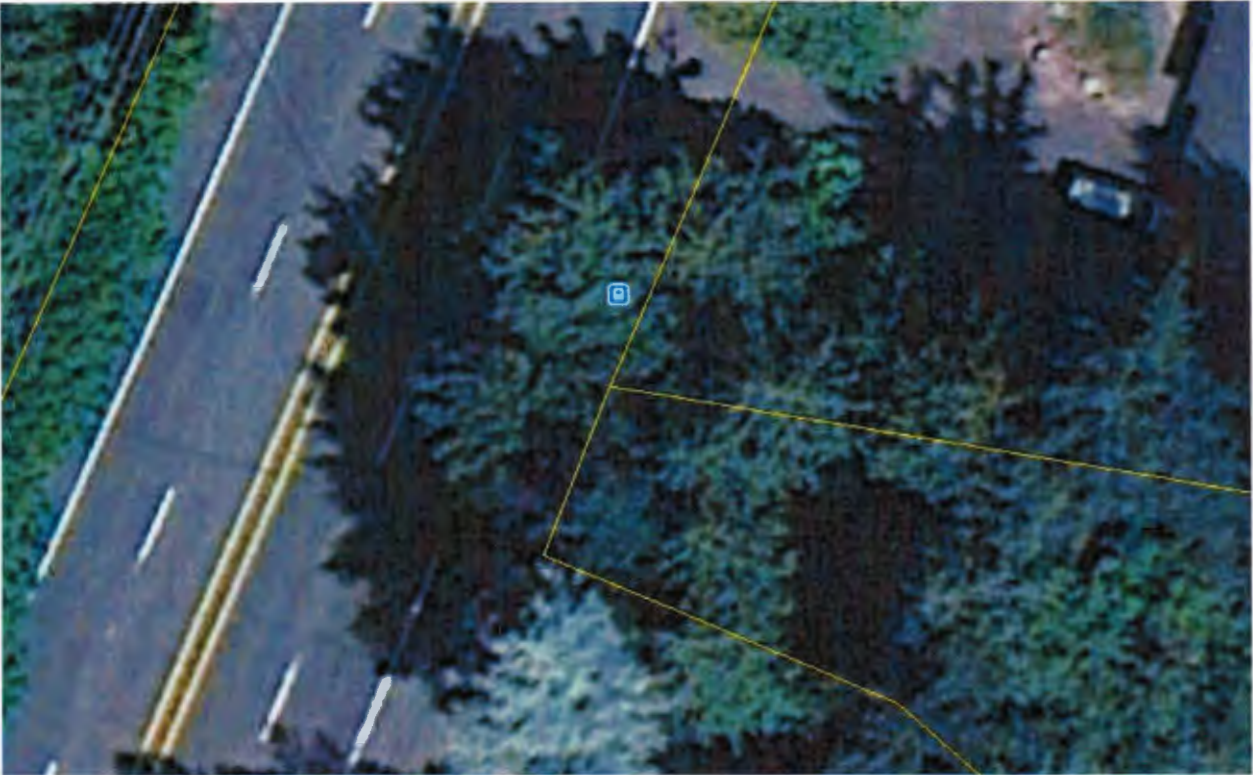


Zach's Bus Stop (Before)

Zach's Bus Stop (After)







Property Line Info. Provided by Tri-Met

