

**HUMAN RIGHTS ADVISORY COMMISSION  
MINUTES OF THE REGULAR MEETING  
January 13, 2009**

Present: Commissioners Esther Griffin, Rob Solomon, David Harburg, Alton Harvey, Daniel Brown, Judith Auslander, Councilor Liaison Catherine Arnold and Staff Liaison Brian Strohl  
Absent: Commissioner Frank Monfared, Blair Thomas, Christy Scott and Alternate Heminder Singh

Call to Order

The meeting was called to order at 7:04PM.

The minutes of the December 9, 2008, meeting were approved.

Introductions were made.

Election of Officers

Staff Liaison Brian Strohl, with the help of the Commission, conducted the elections for Commission Chairperson and Vice-Chairperson. Commissioner Rob Solomon was nominated and was unanimously elected Commission Chairperson. Commissioner Esther Griffin was nominated and was unanimously elected Commission Vice-Chairperson. No other nominations were made.

Communication from Staff Liaison

Staff Liaison Brian Strohl discussed the possible conflict with the meeting date and time for Commissioner Judith Auslander. Due to the possible change with the City Council meeting, there is a possibility that the date and time of the HRAC meeting may change in the future. At the present time, everything will remain the same until more is known about the Council meeting date.

The consensus in the group was that it was important to ensure that new appointees (to HRAC) are informed as to the meeting dates to minimize future problems.

No hearings.

Project Updates

**Diversity Award:**

Staff Liaison advised that the letters were prepared and just needed Commissioner Solomon's signature. The letters will be sent to the winners (Larry Smith and Tualatin Valley Gleaners) on January 14. Follow up calls will be made, also on January 14, to the winners to inform them of the award presentation and reception on February 9.

Staff Liaison confirmed with the Commission what types of awards would be ordered and prepared. It was agreed that the awards that were given last year were acceptable. The order for the awards (two acrylic trophies and the brass plate on the City Hall wall plaque) will be placed by January 16 by the Staff Liaison.

Staff Liaison inquired with the Commission if they had intended to do a Power Point Presentation at the Council meeting. The previous Power Point Presentation will be sent to Commissioner Solomon for review and determination.

Staff Liaison advised that the reception will be addressed by the Staff Liaisons as well as their staff.

The Commission asked the Staff Liaison to send out a reminder email a few days before the reception and presentation on February 9.

### **Creative Expression Contest:**

Commissioner Griffin advised that approval had been given by the Beaverton School District to distribute the flyers and entry forms. Staff Liaison will get the forms printed and have them available by January 15 so they can be stuffed and mailed. Commissioner Griffin will be available on January 15 to prepare the mailings.

Commissioned Griffin explained the Creative Expression Contest to the new Commissioners.

### **Martin Luther King Day Celebration**

The event is scheduled to take place at 4 PM on Sunday, January 18, 2009 at the Kingstad Center. Commission Griffin has arranged for one of last years essay winners (Jackie Salinger) to present/perform her winning entry at the event.

It has been determined that the Beaverton Human Rights Advisory Commission is a co-sponsor of this event. Several Commissioners indicated that they intended to be at the event.

Commissioner Griffin plans to have some Creative Expression Contest flyers available at this event. Again, the Staff Liaison will have these available by January 15.

### **Logo:**

Staff Liaison advised that there was no known approval process for the new, recommended logo. Continued follow up will take place with Amy Minor and Staff Liaison Nancy Bates to determine what needs to be done if anything.

### Other Business and Communication:

Next meeting agenda was discussed. Commissioners are to discuss possible alternative meeting times.

Commissioner Solomon asked the Staff Liaison to check with Amy Minor to see if a press release of the new HRAC Commissioners has been done or will be done. Commissioner Solomon also felt that it would be very helpful if we could send the BHRAC Annual Planning calendar to the new Commissioners. This document was prepared February 2008.

It was also recommended that in the future that the Staff Liaison send a follow up email to the Commission a few days before the meetings take place as a reminder. Specifically, for next month with the Council Meeting/Diversity Award Presentation on February 9 and the regularly scheduled meeting on February 10 at City Hall's 1<sup>st</sup> Floor Conference Room.

Motion to adjourn seconded and passed at approximately 8:40PM.