

Minutes to be reviewed and approved at the August 27, 2012 BCCI Meeting.

**Beaverton Committee for Citizen Involvement (BCCI)
July 23, 2012**

Board Members:

*David Harrison, BCCI Chair, Sexton Mountain
NAC*

Terry Lawler, Treasurer, West Slope NAC

*Kathleen Schuelke Chavez, Recorder,
Alternate At Large, South Beaverton NAC*

Jim Persey, Greenway NAC

Bill Berg, At Large, West Beaverton NAC

Henry Kane, Vose NAC

Ray Bowman, At Large

Ramona Crocker, At Large

Richard Pickett, Five Oaks Triple/Creek NAC

*Kristen Bea, At Large, Five Oaks/Triple Creek
NAC*

Sharon Dunham, At Large, Sexton Mountain

NAC

City Council: *Catherine Arnold*

City Staff: *Lani Parr, Franziska Edwards*

Guests: *None*

The meeting was called to order by David Harrison, Chair, at 7:03 pm.

The customary personal introductions were made by everyone attending the meeting.

Review and Approval of the Minutes from the Previous Meeting

After one comment to include an attendee left off the roster, a **motion** was made, seconded and unanimously approved to accept the meeting minutes from the June 25, 2012 BCCI Meeting.

Treasurer's Report

Terry Lawler, BCCI Treasurer, informed the Board that as of today, July 23, 2012 the balance in BCCI bank account stands at \$807.76. The Board accepted the Treasurer's report.

City Report

Mr. Randy Ealy, Chief Administrative Officer, was not in attendance and no report was given.

City Council Report

Councilor Catherine Arnold reported receipt of an appeal for the property at 9800 SW Nimbus Avenue by Steven Pfeiffer of Perkins Coie regarding an error in zoning. Also reported is a possible water rate increase as revenue has been less than expected due to a wetter spring and summer. Finally, presentations will be made this week on space planning recommendations for police facilities. A report will be made next month. Lastly, the City Council tentative future agenda was presented and attached.

Subcommittee Reports

Land Use: Jim Persey, Land Use Subcommittee Chair, reported the following:

- The City is proposing to amend the Development Code to comply with FCC Declaratory Ruling for processing times for wireless facility collocations under the ruling. In addition, amendments are proposed under the Development Code for screening standards and requirements for landscaping.
- City Council approved an at grade synchronized signal light crossing for the Fanno Creek Trail at Hall Blvd., but it still needs to go through the traffic commission for approval. A grant is being written to fund a 3.5 million wooden bridge crossing for the same location.

NAC Engagement: Sharon Dunham, NAC Engagement Subcommittee Chair, reported that a draft letter and survey were sent out for comment. Those comments will be evaluated in a meeting to follow this and incorporated as deemed appropriate and sent out for final comment for a mid August/September release.

New Initiatives: Bill Berg, New Initiatives Subcommittee Chair, reported the wrap-up report on the South Office Building open houses. A combined total of 207 people attended the events with 137 attending on June 26 and 70 on July 12. People who attended were very positive about the building and appreciated the opportunity to see the space and were very supportive of the idea of relocating the City services there. Event survey cards submitted totaled 61, see report for specific comments.

Updates on Events/Opportunities

Beaverton Recycling Day recap: Jim Persey presented a memorandum that will be sent to all NAC chairs on the distribution of earnings based on the volunteer hours of each NAC. Any disputes or concerns are requested to be made by August 10, 2012. Barring any changes, checks will be disbursed by the end of August. After discussion on use of funds to set aside, a **motion** was made, seconded and unanimously approved to accept deducting \$1,000.00 from the Recycling Day City Allocation for use by the BCCI general funds.

Beaverton Community Vision Celebration: Lani Parr, City staff, proposed the need for volunteers for the upcoming Visioning Celebration on Saturday, August 11 from 10:00 am to 2:00 pm. Volunteers are needed to staff the neighborhood programs/BCCI table and share action items with interested parties. The need is for 4 to 5 people broken down into two shifts from 10:00 am to 12:00 pm and 12:00 pm to 2:00 pm. Bill Berg volunteered to be the lead on the action items. An email will be sent out soliciting volunteers.

NAC Land Use Training Update: Lani Parr discussed the upcoming NAC Land Use Training that the City is producing. The training will take place on October 29 from 6:00 pm to 8:00 pm and is open to all interested parties. Specific invitations will be sent out to NAC leaders and BCCI. Comments on the plans are welcome and an overview will be presented at the BCCI meeting on September 24.

School Supply Drive: The city is collecting new school supplies for Beaverton middle and high school students now through August 10. You can drop off your donations at City Hall, the Beaverton Library and the Murray Scholls Branch library.

Issues, Concerns, Opportunities & Needs of NAC Representatives

None

The meeting adjourned at 8:29 p.m.

Minutes prepared by Kathleen Schuelke Chavez, BCCI Recorder.

CITY OF BEAVERTON
CITY COUNCIL TENTATIVE FUTURE AGENDA
 ROLLING UPDATE
 July 24, 2012

(Key: CC Meetings in White; BURA - Blue; Special Events - Peach)

DATE	EVENING MEETINGS – 6:30 P.M. <i>(Staff contact information noted in parenthesis after each item)</i>
Saturday, July 28, 2012	Beaverton International Celebration 11am – 5pm; THPRD’s HMT Recreation Complex SW 158 th and SW Walker Road
Tuesday, August 7, 2012	National Night Out – Beaverton City Park Fountain (Across from Library) 6-8 p.m. No Council Meeting
Saturday, August 11, 2012	Beaverton Community Vision Annual Celebration 10 am – 2 pm -- City Park (SW 5 th & Hall)
Monday, August 13, 2012	City Council Retreat 2-5 pm; AVA Roasteria Conference Center
Tuesday, August 14, 2012	Regular Meeting 6:30 p.m., Council Chamber Proclamation: <ul style="list-style-type: none"> • Fill-the-Boot Month: August 2012 Presentations: <ul style="list-style-type: none"> • Creekside District Master Plan Project Update <i>(D. Mazziotti/L. Kelly)</i> Consent Agenda: <ul style="list-style-type: none"> • Liquor Licenses: New Outlet – Planet Thai Restaurant; Change of Ownership – Broadway Saloon <i>(G. Spalding)</i> • IGA for Meter Reading Services <i>(P. O’Claire)</i> • IGA for WCCLS <i>(E. House)</i> • Authorize Converting One Part-Time Plumbing Inspector and One Part-Time Electrical Inspector Position to Regular Full-Time Positions <i>(D. Mazziotti)</i> • Traffic Commission Issues: TC 695 – Traffic Control Change on SW Anne Street at Clifford Street; TC 696 Crosswalk on SW Menlor Lane at Barrows Park <i>(J. Khasho)</i> • Professional Services Contract for Management of Beaverton Executives Suites in the South Office Building <i>(D. Waffle/B. Kirby)</i> • Waiver of Sealed Bidding – Authorization for Rental of Copy Machines from Various Price Agreements <i>(S. Keller)</i> • CRB Exemption from Competitive Bidding <i>(D. Waffle/B. Kirby)</i> • CRB – Award Contract for Automated Materials Handling

	<p><i>(E. House)</i></p> <ul style="list-style-type: none"> • CRB – Award Contract – Engineering Services for Hocken Ave Bridge and Street Improvements Project CIP 3192 <i>(P. Arellano)</i> • CRB – Award Contract – South Plaza at The Round Improvement Project CIP 3516 <i>(P. Arellano/J. Brink)</i> <p>Public Hearing:</p> <ul style="list-style-type: none"> • Public Hearing on Resolution Modifying the COB’s Local Share Bond Measure Projects (Nature in Neighborhoods) <i>(S. Sparks)</i> • Public Hearing on Water Rates <i>(P. O’Claire)</i> <p>Ordinances:</p> <ul style="list-style-type: none"> • First Reading: Ord. for ZMA 2012-0006 Washington Square Implementation <i>(S. Sparks)</i> <p>Study Session:</p> <ul style="list-style-type: none"> • Developing Priorities to Guide the CIP Process <i>(D. Mazziotti/C. Tatham)</i>
Tuesday, August 21, 2012	<p>Regular Meeting (If needed) 6:30 p.m., Council Chamber</p>
Tuesday, September 4, 2012	<p>Regular Meeting 6:30 p.m., Council Chamber</p> <p>Consent Agenda:</p> <ul style="list-style-type: none"> • Proud Ground CDBG Contract Amendment <i>(S. Sparks)</i> <p>Public Hearing:</p> <ul style="list-style-type: none"> • Ordinance Amending Beaverton Code 2.08.035(H) to Revise the Inventory Search Policy and Declaring an Emergency <i>(B. Kirby/D. Eder)</i> <p>Ordinances:</p> <ul style="list-style-type: none"> • First Reading: Ordinance Amending Beaverton Code 2.08.035(H) to Revise the Inventory Search Policy and Declaring an Emergency <i>(B. Kirby/D. Eder)</i> • Tentative/Date may change - Second Reading: Ord. for ZMA 2012-0006 Washington Square Implementation <i>(S. Sparks)</i>
Wednesday, September 5, 2012	<p>Colony Neighborhood Block Party 4-6 p.m., 3271 SW 126th Avenue</p>
Thursday, September 6, 2012	<p>Southridge Neighborhood Block Party 4-6 p.m., 12400 SW Chaps Court</p> <p>Annual Volunteer Recognition Dinner (Mayor’s Programs) Time: 6-7:30 p.m.; Stockpot – 8200 SW Scholls Ferry Road</p>

Saturday, September 8, 2012	Beaverton Celebration Day 9 a.m. – Family Fun Run / 10 a.m. – Celebration Parade
Sunday, September 9, 2012	Bike Beaverton 2012 1 p.m. – Kids Bike Rodeo / 2 p.m. Family-friendly Ride Beaverton City Park (SW 5th & Hall)
Tuesday, September 11, 2012	Regular Meeting 6:30 p.m., Council Chamber Presentation: <ul style="list-style-type: none"> • An Overview of Greater Portland, Inc. (<i>Sean Robbins, GPI</i>) • Property Tax Exemption for Non-Profit and Low Income Housing (<i>Mazziotti/Kirby</i>)
Tuesday, September 18, 2012	Regular Meeting 6:30 p.m., Council Chamber Presentations: <ul style="list-style-type: none"> • Broadway Festival Street Presentation (<i>D. Mazziotti/P. Arellano</i>) Consent Agenda: <ul style="list-style-type: none"> • CRB – Award Contract – Engineering Services for the Broadway Streetscape Improvement Project (<i>P. Arellano</i>)
Tuesday, September 25, 2012	BURA Regular Meeting 5:30 p.m., Council Chamber
Tuesday, October 2, 2012	Regular Meeting 6:30 p.m., Council Chamber
Tuesday, October 9, 2012	Regular Meeting 6:30 p.m., Council Chamber
Thursday, October 11, 2012	Voters' Forum Time: TBA / Beaverton City Hall Council Chamber
Tuesday, October 23, 2012	BURA Regular Meeting 5:30 p.m., Council Chamber
Tuesday, October 30, 2012	Regular Meeting 6:30 p.m., Council Chamber Proclamations <ul style="list-style-type: none"> • Extra Mile Day: November 1, 2012
Tuesday, November 6, 2012	Regular Meeting 6:30 p.m., Council Chamber
Tuesday, November 13, 2012	Regular Meeting 6:30 p.m., Council Chamber

Tuesdays Nov. 20 and 27, 2012	No Meetings (Thanksgiving and NLC Conference)
Monday, December 3, 2012	RESERVE – for CC or BURA Meeting if Needed
Friday, December 7, 2012	Annual City Open House & Holiday Tree Lighting Ceremony 5:00 – 8:00 p.m., City Library and City Park
Tuesday, December 11, 2012	Regular Meeting 6:30 p.m., Council Chamber
Tuesdays, January 8, 2013	Regular Meeting 6:30 p.m., Council Chamber

Acronym Key Code:

COB City of Beaverton
 CRB Contract Review Board
 TA Text Amendment
 TC Traffic Commission

Wrap-Up Report
South Office Building Open House – June 26, 2012

Event Summary

The City's Visioning and Strategic Engagement program staff partnered with the Beaverton Committee for Citizen Involvement (BCCI) to host the open house. People who attended the open house were very positive about the building, appreciated the opportunity to see the space, and were very supportive of the idea of relocating city services to the South Office Building.

- **Direct Contacts:** 137 people attended the open house
- **Event Survey or Question Cards Submitted:** 42
- **Distribution List:** 9 attendees signed up for an electronic distribution list dedicated to Beaverton space planning updates

Event Survey Card Summary

Question 1: City leaders and community volunteers have been discussing space challenges at public buildings. Prior to today, had you heard about the city's space challenges?

Yes	No	Not sure
23	15	3
56%	37%	7%

Hand written add on comments to Q1:

- Especially the space needs of the police department and court over and over.

Question 2: What do you think about these space challenges?

- If the resources are available make use of it.
- I believe they need to be addressed
- In order for the city as a whole to grow, the government needs to grow with it
- They could easily be resolved by utilizing this space
- I think cramped space equals cramped minds. Government needs flowing space to operate
- Move in here now that we own it
- Understand the need to get another building for police or City Hall. All crowded now.
- I believe top priority should be given to public safety building
- The city is growing. The government buildings need to grow too.
- Time for a change
- What about parking. Close in to building?

Wrap-Up Report

South Office Building Open House – June 26, 2012

- Opportunity
- Need to be fiscally responsible during tough economic times
- This facility looks ample / spacious for offices. Where will the parking be? Do NOT make it anything like 24 hr. tower. It is the worst building even for my compact car. People use 2 spaces because one is not enough for a vehicle. Plus, the turn space is ridiculous.
- It is finally time to address the issues and move forward
- I think the city council meetings should continue to be held in the current city hall space. The parking garage at the Round is absolutely horrible. The best improvement would be to tear it down and just have a flat paved lot.
- Need to be addressed
- Fix it!
- City Hall needs to move
- Why haven't you used this space to fix it? Move City Hall now!!!!
- Practical realistic challenges – not unreasonable
- Too crowded – not energy efficient
- Everybody has them ☺
- Realistic
- If the new building meets the needs, then great investment
- I don't know what they are.
- I don't know

Question 3: Do you like the idea of moving City Hall to the South Office Building?

Yes	No	Not sure
33	1	9
77%	2%	21%

Hand written add on comments to Q3:

- Or police department
- See comment above re: the parking garage

Question 4: Do you have any comments you'd like to share about relocating City Hall?

- It was my first thought when I heard about the purchase
- It will revitalize the area
- I believe it will help
- The idea of city hall moving from the beautiful Griffith Park, but this building is sufficient for the city's needs.
- Let's do it.
- City Hall closer to MAX couldn't hurt
- I assume the police department could expand into City Hall

Wrap-Up Report

South Office Building Open House – June 26, 2012

- If the City moves to the S. Office Building, it would be vital to educate the public on where and how to park their cars
- Great idea – more updated building, next to MAX, central to town core.
- Please spend tax revenue wisely
- Views to the south are a bit challenging here but the rest is great
- Round is a great location of the services
- If city hall relocates, steps need to be taken to improve the parking accommodating. Even so, parking will continue to be an issue due to tenants, activities scheduled at the Round.
- No
- No
- Probably a good idea since city owns building!
- Give us adequate parking
- Police, juvenile court needs more space
- Lack of access to volume of people visiting
- Go for it!!!
- Soon!!!!
- Please do!
- Great to be right on a public transit line
- Good idea
- No
- It would be nice to have all services in one building except jail!

Question 5: How do you hear about this event? (please circle all that apply)

News- paper	Web site	Flyer	Facebook	NAC	Your City	Chamber	BLT	Other
6	10	12	3	5	13	1	3	<ul style="list-style-type: none"> • Executive suites • Library poster • Walking by • Email • Library sign • Live at the Round • Walked by on way to gym • BCCI • Email • Round

Question 6: How can we improve the information presented today?

- More staffing or volunteers to escort people around

Wrap-Up Report South Office Building Open House – June 26, 2012

- We can add the info to what we have
- The information presented today was great
- Well we're going to other presentation too we were hurried tonight
- No suggestions, except for the need to clarify what you mean by "Griffith Drive building". I assume you are referring to the current City Hall. Note some of the vacant areas visible from the S. Office Building are pretty ugly. At least the debris/ construction material could be covered or cleaned up.
- Identify buildings in view from windows.
- Well done
- Good Job!
- Poster entitled "Next Steps" announces, for the first time to my knowledge that mayor and city council "must find a home this year" for the police department. In all the public presentations I've seen, there was no mention of a definite time/date for the decision on the police department site.
- We are over 65 and would really like adequate MAX parking we do not like waiting for buses and transfers!
- It's all great – thanks for inviting Beaverton residents!
- Make it more than a single event
- Not sure. Everyone is so friendly and knowledgeable

Question 7: Would you be interested in receiving emails about future space planning public meetings or events?

Yes	No
9	16

Written Questions/Comments Submitted from Attendees

- We need some space for community that is free to attend, taste, listen, communicate, share, show (talent) etc.
- Can we have people lecturing, performing, discussing, showing (as in paintings) selling etc. space?
- When can we have a Multicultural center? Performing Arts Center?
- I think the Performing Arts Center sounds great because Beaverton schools are losing so much because of budgets.
- What is timing for the additional parking development and will this expand the residential parking for lofts at the round?
- How can we have a 600 seat performing arts center with such low ceilings?
- Who owns Greenwood Inn property and what are their plans/ would it work for the city?

Wrap-Up Report

South Office Building Open House – June 26, 2012

Staff Preparation for Event

Below is a summary of how staff prepared for the open house.

Material Preparation

- Developed 10 display boards with information on the city's space needs, the South Office Building and The Round area, and the Public Safety space needs.
- Coordinated with CEDD for additional display boards on the Creekside District, the Beaverton Central Plant, and the Civic Plan.
- Invited Visioning Advisory Committee to attend and promote the Beaverton Community Vision.
- Developed space planning survey card and question card.
- Developed informational handout for the open house.
- Developed talking points for BCCI members and held two planning meetings with BCCI volunteers.

Event Marketing Preparation

- Event flyer distributed throughout city and at the Executive Office Suites.
- Posters – City Hall, Library, Murray Scholls Library, Community Center, South Office Building & Resource Center
- Beaverton Valley Times and Oregonian paid advertisements
- City Web site
- City calendar
- City Facebook page
- Chamber Blast
- Email to various distribution lists estimated at 5,000 contacts
- Postal mailing to NAC members not on the electronic distribution list estimated at 2,200 contacts

Wrap-Up Report

South Office Building Open House – July 12, 2012

Event Summary

The City's Visioning and Strategic Engagement program staff partnered with the Beaverton Committee for Citizen Involvement (BCCI) to host the open house. People who attended the open house were very positive about the building, appreciated the opportunity to see the space, and were very supportive of the idea of relocating city services to the South Office Building.

- **Direct Contacts:** 70 people attended the open house
- **Event Survey or Question Cards Submitted:** 19
- **Distribution List:** 10 attendees signed up for an electronic distribution list dedicated to Beaverton space planning updates

Event Survey Card Summary

Question 1: City leaders and community volunteers have been discussing space challenges at public buildings. Prior to today, had you heard about the city's space challenges?

Yes	No	Not sure
16	2	1
84%	11%	5%

Question 2: What do you think about these space challenges?

- Let's move
- A rapidly growing community. (Growing pains)
- I'm surprised to hear of this – would like to hear more.
- Not sure
- Some of the space "challenges" of the city have been manufactured – namely the multicultural center. This was a desire expressed on the visioning wish list it is not a legitimate need.
- Increasing office space is desirable if it can be achieved within budget.
- Challenging. Long overdue.
- They need to be resolved.
- They need to be fixed!
- It should be a high priority to meet them soon.
- I do not believe that as much space is required as we are told. A lot of people are out of work and the city acts as if there is no limit to funds.
- No parking
- Not enough space at City Hall

Wrap-Up Report

South Office Building Open House – July 12, 2012

- Waiting for more info about justice.
- Very serious especially lack of space for police

Question 3: Do you like the idea of moving City Hall to the South Office Building?

Yes	No	Not sure
16	2	1
84%	11%	5%

Question 4: Do you have any comments you'd like to share about relocating City Hall?

- Good location
- Would not like to see the court move here (trouble for MAX)
- It's a good move. Giving the city a modern facility.
- Hopefully we'll be neighbors ☺ Congressman Bonamici's Office.
- The Mayor sells it.
- The parking garage alone is and would be a continuing challenge; the stalls are too small.
- Efficiency
- Once completed it will be a very positive move.
- What are you waiting for?
- Just get it done
- Great idea. This is a simple decision.
- Would be good to move and expand
- Great idea. Right at MAX stop – good for citizens. South Office Building is currently underutilized.

Question 5: How do you hear about this event? (please circle all that apply)

News- paper	Web site	Flyer	Facebook	NAC	Your City	Chamber	Other
3	1	5	0	1	6	4	<ul style="list-style-type: none"> • Email • Library • Email • Email

Question 6: How can we improve the information presented today?

- Well done.
- Presentation was great – succinct, informative
- Holly does very well
- Not sure

Wrap-Up Report

South Office Building Open House – July 12, 2012

- The ideas and opinions expressed on the posters and the open house appear no place else in the form of flyers etc. which would promote general discussion within various groups.
- Ok
- How long would the move be good for?
- Not sure

Question 7: Would you be interested in receiving emails about future space planning public meetings or events?

Yes	No
10	4

Written Questions/Comments Submitted from Attendees

- None

Staff Preparation for Event

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Wrap-Up Report

South Office Building Open House – July 12, 2012

- City Facebook page
- Chamber Blast
- Email to various distribution lists estimated at 5,000 contacts
- Postal mailing to NAC members not on the electronic distribution list estimated at 2,200 contacts
- Your City Newsletter advertisement