



# Beaverton Committee for Citizen Involvement

Monday, January 23, 2012, 7:00 PM

Beaverton City Hall, 1st Floor Conference Room

4755 SW Griffith Drive, Beaverton OR 97076

## CONTACT INFORMATION

### BCCI CHAIR

David Harrison

503-579-5255

[davidh@wscinsurance.com](mailto:davidh@wscinsurance.com)

### Neighborhood Program

Jason Wachs

503-526-2543

[jwachs@BeavertonOregon.gov](mailto:jwachs@BeavertonOregon.gov)

## AGENDA

- 7:00 – 7:05...Call Meeting to Order and Introductions .....  
David Harrison, BCCI Chair
- 7:05 – 7:07...Review and Approve Oct. & Nov. 2011 Minutes .....  
Kristen Bea, Oct. Recorder & David Harrison, Nov. Recorder
- 7:07 – 7:12...Review 2010 Goal Setting Session ..... David Harrison, BCCI Chair
- 7:12 – 7:15...Treasurer’s Report ..... Terry Lawler, Treasurer
- 7:15 – 7:25...City Report.....  
Randy Ealy, Chief Administrative Officer
- 7:25 – 7:35...City Council Report .....  
Marc San Soucie, City Councilor
- 7:35 – 7:55...Diversity Task Force Update .....  
Erin Hickey, Program Coordinator, Culture & Events
- 7:55 – 8:20...Subcommittee Updates .....
  - 1. Bylaw Amendments – Review latest set of bylaw amendments proposed by City Attorney.
  - 2. Neighborhood Involvement – Sharon Dunham (10 minutes)
  - 3. New Initiatives – Bill Berg (10 minutes)
- 8:20 – 8:30...Updates on Events & Opportunities
- 8:30 – 8:45...Issues, Concerns, Opportunities & Needs of NAC Representatives  
With Items to Discuss
- 8:45 .....Adjourn

### Attachments

- October 2011 Minutes
- November 2011 Minutes
- Proposed Bylaw Amendments
- BCCI 2010 Goal Setting Session Documents

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The information contained in this agenda was developed by members of the Beaverton Committee for Citizen Involvement (BCCI). It is distributed by the City of Beaverton’s Neighborhood Program in an effort to promote and encourage public involvement. For additional information, please call the Neighborhood Program at 503-526-2543.

Minutes to be reviewed and approved at the January 23, 2012 BCCI Meeting.

Beaverton Committee for Citizen Involvement (BCCI)  
October 17, 2011, 2011

**Board Members:**

Ray Bowman, At Large, Chair

Jim Persey, Greenway

Carleen Prentice, At Large

Bill Berg, At Large

Linda Kimble, At Large Alternate

Richard Pickett, Five Oaks/Triple Creek

Kent Robinson, At Large Alternate

Rhonda Coakley, Sexton Mountain

David Harrison, At Large, Vice Chair

Ramona Crocker, At Large

Kristen Bea, At Large

Yamini Naidu, At Large Alternate

Sharon Dunham, At Large

Kevin Frazier, Neighbors SW

Ali Kavarianian, South Beaverton

**City Council:** Marc San Soucie & Cathy Stanton

City Staff: Lani Parr

**Guests:** Kathryn Harrington, Metro Councilor, District 4  
Geoff Spaulding, Chief of Police & Terry Merritt, Deputy Chief

The meeting was called to order by Ray Bowman, Chair, at 7:00 p.m.  
The customary personal introductions were made by everyone attending the meeting.

**Review and Approval of the Minutes from the Previous Meeting**

After several short comments, a **motion** was made, seconded and unanimously approved to accept the meeting minutes from the September 26th, 2011 BCCI Meeting as corrected with the following changes:

On page four, second paragraph, first sentence should read, "Mr. Bowman stated that the Oregon Department of Transportation plans in May of 2012 to replace the bridge on Scholls Ferry South of Alan Boulevard over Fanno Creek." The paragraph should continue with a correction in the third sentence. The third sentence should read, "Mr. Bowman also requested that Mr. Persey provide information regarding the proposed replacement of Fanno Creek Trail Crossing improvements at Hall Boulevard at the October 17<sup>th</sup>, 2011BCCI Meeting."

One other minor grammatical correction was made in the fifth paragraph; second sentence after Catholic School the comma was removed.

## **Treasurer's Report**

Terry Lawler, BCCI Treasurer was not present at the meeting therefore we did not have a treasurer's report.

## **Regional Metro Update**

Kathryn Harrington, Metro Councilor, District 4 distributed several handouts to each board member to aide in her presentation of Metro Updates. Ms. Harrington started by explaining the region is divided into six districts and that the City of Beaverton was split between districts 3 and 4 but is being adjusted so that the City would lie entirely in one district.

According to Ms. Harrington; Metro is currently involved in many projects. It is currently looking at the Urban Growth Boundary. It is currently looking at the existing Urban Growth boundaries and looking at several different areas for expansion. The proposal will be voted on at a meeting on Thursday, October 20<sup>th</sup>, 2011.

The next project Ms. Harrington discussed was the SW Corridor Planning Project which is a multi-year large transportation project which will improve the corridor within the vicinity of Barbur Boulevard/Highway 99W. In 2010, Metro was awarded a \$2 Million grant to complete the work. The SW Corridor Planning project has also become one of the initiatives contributing to Metro's goal of Making the Greatest Place; an effort which focuses on helping communities evolve and build long term growth plans. Some of the other projects in this effort include intertwining parks, trails and conservation, sustainability projects focusing on the reduction of greenhouse gases ([www.oregonmetro.gov/climate](http://www.oregonmetro.gov/climate) change) and the Oregon Zoo expansion project. The Oregon Zoo expansion project was approved in 2008 which will incorporate a new vet hospital and quarantine center, and expansion in the Polar bear, penguin and elephant exhibits mainly.

Some of the other brief items Ms. Harrington mentioned was Greater Portland Pulse which is the partnership of more than 100 organizations to measure and focus on important efforts of the region. The current focus is education and equity. The last 2 handouts were the Green Scene) a newsletter issued quarterly providing information of great places and green living), and It's Our Nature which provides information on the land we own and has a virtual nature website online. For more information on any of these topics, Ms. Harrington directed us to the website [oregonmetro.gov](http://oregonmetro.gov).

## **Police Space Needs Study**

The Beaverton Police Department was told they were moving into the current City Hall building in 1986, a "temporary" move which became permanent. Police Chief Geoff Spaulding and Deputy Chief Terry Merritt presented information from the recent space needs study. The study showed that the department is operating out of 30,000 square feet (across several buildings) but the departments needs 100,000 square feet. The Police Officers expressed that the additional space would improve safety and security and would result in the department running more efficiently.

They provided their contact information for questions or feedback:

Chief: [Gspaulding@beavertonoregon.gov](mailto:Gspaulding@beavertonoregon.gov)

Deputy Chief: [Tmerritt@beavertonoregon.gov](mailto:Tmerritt@beavertonoregon.gov)

### **City Report & City Council Report**

Mr. Randy Ealy, Chief Administrative Officer was not able to attend the meeting; therefore City Councilor Marc San Soucie provided a brief City Report and City Council Report. Councilor informed the board that there were some important meetings coming up. November 1<sup>st</sup> is the Tualatin Valley Water district dinner and meeting and November 3<sup>rd</sup> is when the next budget committee will be held. He also mentioned November 15<sup>th</sup> is when the Traffic commission decision will be appealed and a public hearing will be held regarding the water rate increases.

### **Updates from the Subcommittees/Working Groups**

#### **Land Use/Bylaw Amendments Subcommittee**

Jim Persey, Land Use Subcommittee Chair, read the proposed changes to the BCCI Bylaws to vote on. A **motion** was made, seconded and unanimously approved to accept the proposed changes to the bylaws.

Several changes were made to the Bylaws. The first change was the Last Amended date changed from November 22, 2010 to October 4<sup>th</sup>, 2011.

An addition was made to Article IV Membership, Section 3 stating: "Alternate Members-at-Large may be appointed for a one year term by the Mayor and confirmed by City Council. Alternate Members-at-Large may participate in all activities and subcommittees, except for the Nominating Committee, but do not have BCCI voting rights."

An addition was also made to Article V Officers, section 5 stating "BCCI bank statements shall be addressed to the Beaverton Neighborhood Office and copies sent to both the Treasurer and Chair."

The Final change was made to Article V Officers, section 7. The statement "No officers shall be elected for more than two consecutive terms in any one office" was removed. An amendment was made stating "No member may serve as Chair or Vice Chair for more than two consecutive terms in the same office. The officers of Treasurer and Recorder shall have no limits on the number of terms they may serve."

Jim Persey also served as chair for the nominating committee. The following nominations were made David Harrison nominated for Chair, Rhonda Coakley nominated for Vice Chair, Terry Lawler nominated to continue to serve as Treasurer and the position of the recorder was suggested to stay as a volunteer position unless someone chose to serve. Jim Persey volunteered to take the minutes for the January BCCI Meeting. Nominations were closed; a **motion** was made, seconded, and unanimously approved.

Jim Persey also Chair of the Land Use subcommittee, provided updates pertaining to the detached housing in mobile home zoning. Mr. Persey stated it will go before the Planning Commission on October 26, 2011. Another update he discussed was the Fanno Creek Trail crossing Hall Blvd. The proposed options include building a bridge over the trail or making a tunnel underneath the road. Mr. Persey stated there was a presentation made at Traffic Commission last week and it will go before City Council on December 6<sup>th</sup>, 2011. The estimated cost of the project is \$1.5 Million and it is part of the Civic Plan.

### **Neighborhood Involvement Subcommittee**

Sharon Dunham, subcommittee chair stated the tool for the survey has been put together and should be ready to launch soon; the committee will be sent proposed dates via email for our next meeting.

Sharon Dunham was also responsible for making arrangements for the BCCI Holiday Party. Some suggestions were made by the group as to where we could hold the party, but Café at Murray Hill appears to be the best option. Tentative dates discussed included November 14<sup>th</sup> and November 21<sup>st</sup>.

### **New Initiatives Subcommittee**

Bill Berg, New Initiatives Subcommittee Chair stated the subcommittee is starting to look at the effectiveness of the Urban Renewal Forum and will be reviewing the action items from the visionary plan to make suggestions on how BCCI can stay active on those items.

### **Updates on Events/Opportunities**

Lani Parr provided some updates on the upcoming Voter's forum and stated that more questions were needed. The invitations have gone out to the candidates and the moderator has been arranged. Volunteers should be arrive at the forum no later than 6pm. The event has moved to the library this year.

A suggestion was made to provide Eric Schmidt, moderator a gift certificate for his service. A **motion** was made to give him a \$100 gift certificate to the Hall St. Bar & Grill, the motion was seconded and unanimously approved.

### **Issues, Concerns, Opportunities & Needs of NACs**

No issues, concerns, etc. were brought to the attention of the group.

The meeting adjourned at 8:58 p.m.  
Minutes prepared by Kristen Bea

Minutes to be reviewed and approved at the January 23<sup>rd</sup>, 2012 BCCI Meeting.

**Beaverton Committee for Citizen Involvement (BCCI)  
November 21, 2011**

**Board Members:**

Ray Bowman, At Large – Chair & Guest	David Harrison, At Large – Vice Chair & Guest
Terry Lawler, West Slope	Kristen Bea, At Large
Bill Berg, At Large & Guest	Aaron Bogle, South Beaverton
Rhonda Coakley, Sexton Mountain	Ramona Crocker, Greenway & Guest
Sharon Dunham, At Large	Franziska Edwards, At Large & Guest
Kevin Frazier, SW Beaverton	Trudy Harder, West Beaverton & Guest
Henry Kane, Vose & Guest	Ali Kavarianian, South Beaverton
Linda Kimble, Vose	Yamini Naidu, At Large Alternate
Jim Persey, Greenway	Aaron Poarch, West Beaverton
Carleen Prentice, At Large	Kent Robinson, At Large Alternate

**City Council:**

Catherine Arnold  
Betty Bode  
Ian King  
Marc San Soucie

**City Staff:**

Mayor Denny Doyle  
Jerry Allen  
Miles Glowacki  
Lani Parr  
Victor Sin  
Jason Wachs

**The meeting was called to order by Ray Bowman, Chair, at 7:00 p.m.**

The customary personal introductions were made by everyone attending the meeting.

**A motion was made and seconded to Review and Approve the Minutes from the Previous Meeting at the next BCCI Meeting on January 23, 2012.**

**Officers Elected.**

David Harrison, nominee for Chair, Rhonda Coakley, nominee for Vice Chair, and Terry Lawler, nominee for Treasurer were elected to their respective nominated positions by a unanimous vote.

### **Treasurer's Report.**

Terry Lawler, BCCI Treasurer, informed the committee that per approval at the last BCCI Meeting, a gift certificate was purchased from Hall Street Bar & Grill to be given to Eric Schmidt for volunteering his time to be the Moderator for the Voters' Forum.

Ms. Lawler also took the time to appropriately thank Ray Bowman for his volunteer service for the past two years as Chair of the BCCI. She presented to him, on behalf of the BCCI, a gift certificate to Columbia Sportswear.

### **City Report.**

Mayor Denny Doyle gave a brief talk regarding the \$1,000,000 HUD Grant that the City of Beaverton was recently awarded. He also thanked the BCCI for their hard work in 2011.

**The meeting adjourned at 7:30 p.m.**

Minutes prepared by David A. Harrison.

**Beaverton Committee for Citizen Involvement Bylaws**

Last Amended ~~November 22, 2010~~ October 4, 2011

**Article I. Name**

The Name of this committee shall be the Beaverton Committee for Citizen Involvement, hereafter referred to as the BCCI.

**Article II. Purpose**

The purpose of the BCCI shall be to facilitate portions of the citizen role mandated by the Oregon Land Conservation and Development Commission, Goal 1, relating to the citizen involvement in all phases of the planning process, and to assist the Beaverton City Council in developing methods by which Beaverton residents can participate in the decision-making process of the city government. Recognizing that the primary purpose of BCCI comes from Goal 1, it is also recognized that there is merit in this committee having an opportunity to participate in other activities which focus on citizen involvement. The BCCI is advisory only to the Beaverton City Council.

**Article III. Role**

The role of the BCCI shall consist of, but not be limited to, the following:

**Section 1.** To work with City Staff and Officials to develop a Citizen Involvement Program that ensures the opportunity for citizens to be involved in all phases of the planning process and to evaluate programs and procedures used to promote citizen involvement in land use planning.

**Section 2.** To make recommendations to the City Council to provide for widespread and ongoing citizen involvement and to assist the City Council in developing methods by which Beaverton residents can participate in the decision making process.

**Section 3.** To assist in assuring that technical information is available to citizen in an understandable form.

**Section 4.** To strive toward citizens receiving a timely response from policy makers and city staff.

**Section 5.** To encourage, monitor, and evaluate public involvement programs regarding land use.

**Section 6.** To provide avenues for Neighborhood Association Committees, hereafter referred to as NACs, and citizens to exchange ideas and information.

**Section 7.** To serve as a resource to the NACs without interfering with their internal policies, their contact with government or private entities.

**Section 8.** To actively promote the mission of BCCI to NACs and citizens.

**Section 9.** To make recommendations on legislation and ballot measures relating to land use or citizen participation in land use decisions. BCCI will elicit the views of the NACs and/or other citizens for inclusion in such recommendations. In ~~While doing so, any information provided by BCCI representatives will be neutral and include either all or no positions so as not to bias citizens' views. BCCI will take positions on legislation and ballot measures relating to land use or citizen participation in land use decisions only by a 2/3 majority vote of BCCI taken at a meeting that conforms to public meeting law. BCCI shall not expend any public funds to support or oppose any ballot measure or candidate for elective office. BCCI shall not~~BCCI is prohibited from taking a positions for or against any quasi-judicial land use applications or any political candidate. (s); BCCI will elicit the views of the NACs and/or other citizens for inclusion in such recommendations. While doing so, any information provided by BCCI representatives will be neutral and include either all or no positions so as not to bias citizens' views. BCCI will take positions only by a 2/3 majority vote of BCCI taken at a meeting that conforms to public meeting law. BCCI shall not expend any public funds to support or oppose any ballot measure or candidate for elective office.

#### Article IV. Membership

**Section 1.** Each NAC officially recognized by the Beaverton City Council may appoint one representative. Each NAC may also appoint an alternate.

**Section 2.** In the case that the appointed NAC representative is absent from the BCCI meeting, the alternate assumes all powers and responsibilities of the appointed representative. The NAC representatives may temporarily relinquish authority to the alternate on any issue and reassume that authority as long as the NAC only has one voice and one vote on an issue. The one NAC alternate may serve in lieu of that NAC's regular representative on any BCCI subcommittee except the Nominating Committee.

**Section 3.** Eight ~~m~~Members-at-large shall be appointed for a three year term by the Mayor and confirmed by City Council. These at-large members shall be selected after an open, well-publicized public interview process. To the extent possible, member appointments shall be broadly representative of geographic areas and shall have demonstrated interest related to citizen involvement and land use planning. Alternate ~~Members~~members-at-large may be appointed for a one year term by the Mayor and confirmed by City Council. Alternate ~~m~~Members-at-large may participate in all activities and subcommittees, except for the Nominating Committee, but do not have BCCI voting rights.

**Comment [wbk1]:** The BCCI ordinance doesn't provide for this. It would be best to amend 2.03.052 to allow for alternate members-at-large. The code amendment process takes time to accomplish, but this change is relatively simple and should be easy to do. It wouldn't be in place until 2012, given current council schedule between now and end of 2011.

Two questions: First, if at-large members have three year term, why not have alternates have a three year term, too? Second, why not establish a number of alternate members; e.g.: "Up to two [or three] alternate members at large may be appointed..." Both questions not such much legal issues as administrative issues.

## Article V. Officers

**Section 1.** The officers of this organization shall be: Chairman, Vice-Chairman, Treasurer, and Recorder.

**Section 2.** Chairman. The Chairman shall preside at all regular meetings, call special meetings as deemed necessary, and shall recommend the agenda for all these meetings to the Executive Committee.

**Section 3.** Vice-Chairman. The Vice-Chairman shall fulfill the position of Chairman in his/her absence. The Vice-Chairman shall be an ex-officio member of all standing and special subcommittees except that the Vice-Chairman will not be a member of the Nominating Committee.

**Section 4.** Recorder. The Recorder shall record the minutes of each regular meeting, special meeting, and Executive Committee meetings and shall present written minutes to the BCCI at its regular meetings for approval.

**Section 5.** Treasurer. The Treasurer shall receive all funds, keep an accurate record of receipts and expenditures, and provide a quarterly written report of account status to be approved by the BCCI membership. The treasurer shall only disburse funds that have been authorized by a vote of the BCCI membership. This last requirement may be waived up to the cumulative sum of \$100 upon approval of the Executive Committee. The Executive Committee shall give a report at the next regular BCCI meeting explaining the reason for the expenditure(s). [BCCI bank statements shall be addressed to the Beaverton Neighborhood Office and copies sent to both the Treasurer and Chair.](#) The BCCI financial record shall be deemed a public record under Oregon law.

**Section 6.** Election of Officers.

- A. At the regular September meeting, the BCCI will elect a Nominating Committee of 3 to 5 members including its Chairman. It will be the duty of this committee to select one candidate for each position whom the Nominating Committee believes will do the best job. NAC alternate representatives may not serve as officers. Nominating Committee members are designated to contact each nominee to ensure the potential nominee is willing to serve if elected.

- B. At the regular October meeting, the Nominating Committee Chairman will read the list of nominees. At this time, the committee is discharged. The BCCI Chairman will invite nominations from the floor.
- C. At the regular November meeting, the BCCI will elect, from the nominees submitted by the Nominating Committee together with nominations from the floor, each officer for the following year one office at a time, by a show of hands. For each office, in order of Chairman, Vice-Chairman, Treasurer, and Recorder, the current BCCI Chairman will read the nominees for the position and ask for any additional nominations. A motion will then be made to close nominations and the BCCI will vote.

**Section 7.** All officers shall serve one-year terms, beginning January 1<sup>st</sup>. ~~No officers shall be elected for more than two consecutive terms in any one office. No member may serve as Chair or Vice Chair for more than two consecutive terms in the same office. The offices of Treasurer and Recorder shall have no limits on the number of terms they may serve.~~

**Section 8.** If a vacancy occurs, the Executive Committee shall act as the Nominating Committee as provided for in Article VIII, Section 4.

#### **Article VI. Terms**

**Section 1.** NAC BCCI members shall serve terms as determined by their respective NAC.

**Section 2.** Members-at-large shall be appointed by the Mayor, subject to the City Council's confirmation, to three-year staggered terms.

**Section 3.** Terms for all the BCCI members will commence with the January meeting of BCCI.

**Section 4.** If there is no NAC representative in attendance for three consecutive meetings, the BCCI Recorder will notify the NAC in writing and request representation. If an at-large member fails to attend three consecutive meetings, the BCCI Recorder will notify the Mayor in writing and request representation.

#### **Article VII. Meetings**

**Section 1.** Regular. The regular meeting of the BCCI shall be held monthly at a time and place determined at the January meeting each year.

**Section 2.** Special. Special meetings may be called as deemed necessary by the Executive Committee, with a minimum of seven days notice to all members.

**Section 3.** Agenda. Any BCCI member may propose an item for the agenda during a regular meeting if the proposed item would not result in a recommendation to a policy making body. If the proposed item may result in a recommendation to policy makers, the BCCI member may propose the item for a future agenda.

**Section 4.** Public Meeting Law Requirements. Any action by the BCCI that is advisory to the City Council shall be taken only at a public meeting as defined by Oregon Public Meeting Law.

#### **Article VIII. Executive Committee**

**Section 1.** The Executive Committee shall consist of the Chairman, Vice-Chairman, Treasurer, Recorder, and the immediate past Chairman if then a member of BCCI.

**Section 2.** The Executive Committee shall review the Chairman's proposed agendas for all monthly meetings. The Executive Committee shall approve items proposed by the Chairman for each agenda before such items appear on an agenda.

**Section 3.** The Executive Committee shall prepare a proposed calendar of events for the year, including approximate dates and submit its report to the BCCI for suggestions, modifications, and approval.

**Section 4.** The Executive Committee shall act as a Nominating Committee to fill vacancies for BCCI officers, liaisons, and subcommittee members. A special election will be held at the next regular BCCI meeting or at a special BCCI meeting if that meeting is held after the required 10-day public notice.

#### **Article IX. Liaisons**

**Section 1.** The Nominating Committee will be responsible for selecting candidates for BCCI representatives and alternates to other organizations, such as the Washington County BCCI and the Metro BCCI. The Executive Committee may make suggestions to the Nominating Committee for these representatives. The Nominating Committee will follow the same procedures and timelines for these delegates as provided for under Article V, Section 6.

**Section 2.** Terms for these representatives will be one year.

#### **Articles X. Subcommittees**

**Section 1.** BCCI will form all subcommittees by motions. Such motions may consider purpose, scope, cost, number of members, and duration.

**Section 2.** The Executive Committee may recommend Subcommittee Chairmen to the BCCI. The BCCI Chairman will ask for nominations from the floor. The BCCI will vote for the Subcommittee Chairman by a vote of hands.

#### **Article XI. Quorum**

**Section 1.** A simple majority of the voting members of BCCI shall constitute a quorum for all meetings of the BCCI.

**Section 2.** All actions of the Executive Committee shall require a 60% quorum of the committee and a unanimous vote of those present.

**Section 3.** Proxy votes shall not be used in any vote.

**Section 4.** Any action or decision requiring a vote shall require a simple majority of those present to pass except where these bylaws require a larger majority.

#### **Article XII. Bylaws Amendments**

**Section 1.** Proposed amendments shall be read verbatim at one meeting and voted upon at a subsequent BCCI meeting no later than the third following regular meeting.

**Section 2.** These bylaws may be amended by a two-thirds majority vote of the BCCI members attending the meeting and voting subject to review by the City Attorney and approval by the City Council.

#### **Article XIII. Authority**

Robert's Rules of Order, ~~the~~ Revised (latest published edition), shall be the governing rules of order for ~~this~~ BCCI in all cases in which it is applicable and is not inconsistent with ~~these~~ [se](#) bylaws ~~of this BCCI~~.

# BCCI Goal Setting for 2010-2011

1. **Format for Tuesday, August 24<sup>th</sup>**
  - a. **6pm:** Dinner & Overview of 3 Major City Initiatives: staff will provide an update:
    - i. Beaverton Community Vision (Community Goals): Holly Thompson
    - ii. Civic Plan (Strategic Implementation) : Laura Kelly
    - iii. Urban Renewal: Barbara Fryer
    - iv. Q & A at the end
  - b. **7-8:30 pm:** Goal Setting
2. **Desired Outcome for this activity**—BCCI wants to identify how they can be relevant and define their role. Their bylaws are lengthy (see attached copy of their bylaws)
3. **Purpose of BCCI** (as defined in their bylaws):
  - a. The primary purpose of BCCI originated from the Legislature to be involved in land use planning (to ensure that citizen involvement was carried out in all phases)
  - b. assist Beaverton City Council in developing ways Beaverton residents can participate in the decision making process of city government
4. **Role of BCCI** (as defined in their bylaws)
  - a. Work with City Staff and Officials to develop a Citizen Involvement Program that ensures citizens are involved in the planning process and evaluate programs/procedures used to promote citizen involvement in land use planning
  - b. Make recommendations to City Council to provide ongoing citizen involvement and assist City Council in develop methods by which residents can participate in the decision making process
  - c. To serve as a resource to the NACs
  - d. To actively promote the mission of BCCI to the NACs and citizens
  - e. To make recommendations on legislation and ballot measures relating to land use or citizen participation in land use decisions (such as the upcoming urban renewal vote in 2011)
5. **Other steps to take before August 24<sup>th</sup>:**
  - a. Schedule meeting with Randy, Mary, Franziska Edwards and myself prior to 8/24

- b. Meeting Agenda & background materials on the Beaverton Community Vision, Civic Plan, & Urban Renewal will be mailed out 8/17
- c. Other???

## BCCI - August 24 Goal Setting Session

*Below is the text from flip charts used in the session. Flip chart page titles are underlined.*

### Past Successes

Well-organized  
Felt welcomed  
Pizza!  
Visible action  
Demonstrated commitment  
Met a real need  
Team-building for volunteers and City staff  
Instant “feedback” from community  
“Grew” more involvement  
People learned  
Full room

### What We’re Good At

Finding needs of citizens  
Engaging the public  
Passion and commitment  
“Open” outreach (events “for everyone”)

### Challenges/Needs

Feel “passive”  
Want more action – things getting done  
Want to generate activities  
Direct engagement  
Meetings need an action-focus  
Focus on BCCI goals, not personal agendas  
(NACS need to do more resource-sharing)  
New ways to engage NACs  
Generate enthusiasm  
Energy and inspiration  
Fun, social “draws” in our activities (more “pleasure in the doing”)  
Need meetings to stay on-topic  
New member orientation (clear role, expectations)  
Current standard of “instant communication”

### Ideas

Solicit input re: neighborhoods (from board members)  
Public forums to inform Council (like the urban poultry forum)  
Representation of citizen views in published news  
Choose Visioning “action items” that inspire us and move them forward

Land use matters could come to vote in the BCCI  
Timely distribution of information to BCCI (to prepare for Council meetings)  
Incorporate education in BCCI purpose  
Support new direction of the City  
Encourage NAC collaboration  
Create process/mechanism to keep BCCI/City staff informed and updated  
In order to help problem-solving

#### BCCI Purpose

Monitor injustice  
Ensure adequate public involvement  
Livability  
Educate public  
Empowerment  
Citizen involvement  
Citizen ownership (of City and government)  
Bridge: /City government and NACs  
Provide Council with public input  
Public participation  
Provide Council with “citizen feeling” (Need process for that)

#### Reflections

+

We're on the “same page”  
We are communicating

#### (Next Steps)

Connect with Visioning activities  
Connect with Civic Plan and Urban Renewal  
Make decisions (re: activities to take on)  
Work on “How to multiply our efforts”