

## **Beaverton Senior Citizen's Advisory Committee**

Tuesday, March 9 2011, 2:30 p.m.  
Beaverton City Hall  
First Floor Conference Room

### **Call to Order**

The meeting was called to order at 2:30 p.m. by Cathy Leong, Vice Chair

### **Roll Call**

Members Present: Judith Auslander, Cathy Leong, Helen Robinson, William (Bill) Johnson, Gail Miller, Laura Isaacson, Liz Fischer, Aaron Poarch, Gloria Nussbaum

Council Liaison: Cathy Stanton

Staff Liaison: Jim Brooks

Elsie Stuhr Representative: Laurel Reilly

Visitor: Robin Kadz

Members absent: Michael Heart, Minnie Stoumbaugh

**Approval of January 2011 Minutes:** Minutes were approved as written.

**Financial Wellness Forum Report:** Financial Wellness Forum to be held this Saturday at Beaverton Library, 10:00 – noon, Saturday, March 12. We may be able to set-up the room Friday afternoon, but please plan on arriving at the Library by 8:30 am on Saturday for set-up.

The following committee members have volunteered for the following duties during the event:

- Runners to collect question cards: Cathy and Judith
- Greeters (to help fill out Surveys and sign-in attendees: Gail and Laura
- Clean-up: Aaron, Liz and Helen
- All committee members are invited to attend and are welcome to help out!

Cathy Stanton agreed to emcee the event. She will also prepare a gift to give to Alan Edwards.

The following service providers have committed to bring materials and have a table at the forum:

- Social Security
- Beaverton Senior Citizens Advisory Committee
- Elsie Stuhr Senior Center
- SNAP
- Serenity Hospice
- Hospice & Palliative Care
- Elder Mediation Program
- Department of Aging Services

Agenda for Event will be circulated among the committee.

It was decided that a fruit platter and a nut and bread platter will be purchased from Fred Meyer. Metro Perk will deliver coffee and hot water to the Library at 9:30 Saturday morning.

**Guidelines for Communication:** Jim leads the committee in an exercise to identify guidelines we feel important for our committee meetings. The following items were identified by the group and will be reviewed next month, to compile our own list of guidelines:

- Keep the atmosphere positive and affirming
- Encourage involvement from everyone
- Assume good intentions
- Check assumptions, ask questions
- Use active listening skills
- Respectful verbal and nonverbal communication
- Start and end on time
- Everyone prepares for meetings in advance
- Personal electronics are used only during emergencies unless for note taking or special situations
- Meeting outcomes are explained in advance
- Comments/questions are indicated by raising hands
- Everyone is encouraged to contribute
- Everyone is respectful and listens attentively
- Diverse communication styles are incorporated
- Five minute limit on responses
- Limit two comments so everyone gets a turn
- Stay on topic- no personal side conversations
- Everyone knows who is doing what, and by when, before leaving

**Report from Councilor Stanton:** Cathy makes us aware of the coming events:

- Pajama Bowling, Big Al's in Beaverton, March 13. Fundraiser for foster children.
- Washington County Senior Services Volunteer Opportunity Fair, March 16, 2-4 pm, Hillsboro Senior Center, 508 SE 8<sup>th</sup> Ave, Hillsboro, OR.
- Performing Arts Summit, March 18, 3-5 pm, at Beaverton Library.
- Pooches on the Green, March 19, at Beaverton Library.
- City Council Meeting, March 29.
- Party in the Park, July 30. Beaverton will partner with Tualatin Valley Parks and Recreation for big party. More information to come!
- Beaverton Parade date has been moved to August 27.

**Leadership of Committee:** Michael Hart has resigned as Committee Chairman. Cathy Leong would like to remain as Vice Chairman. Please contact Jim if you are interested in chairing this committee. A vote will be taken at our next meeting.

Due to Joan Lampert's resignation, the committee will ask the City Council to appoint Laura, who is currently an alternate, as a committee member.

**Report to City Council:** Jim will get on the agenda to present a report on the committee's actions in 2010. Bill will make the presentation.

Committee picture was taken. Liz, Scribe for the meeting, recapped action items for next meeting.

decided to read *Water the Bamboo*

Meeting adjourned at 4:15 p.m.